Reading an Email from a Child's School

Module Topic: Communicating with a Child's School

Competency Area: Interacting with Others - Skill Using CLB 4 ☐

Criteria: Getting the gist/main idea/purpose (#1); finding details (#2,3,4); inferring word meaning (#5); making an inference (#6); applying information (#7)

Name: _____ **Date:** _____

Instructions: Read the email from a child's teacher. Answer the questions.

Email

Dear parent,

I am writing to you today to look for volunteers for some upcoming events. If you are able to volunteer at one or more of the events happening this month, please email me back with your availability.

October 15th: Apple Orchard Field trip: We need volunteers to travel with the Grade 3 classes on the bus to the local apple orchard. The bus will leave at 9:00 am and return at 11:30 am.

October 29th: Halloween Party: We need volunteers to help us organize and run activities for our Halloween party for the Grade 3 classes.

As a reminder, we also welcome volunteers to come in at any time for different activities. If you would like to read to the class, share a part of your culture, or help out in any way, please just let me know.

Thank you,

Ms. Smith

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CLB 4B Reading Practice **Interacting with Others)**

Topic: Communicating with a Child's School (Emails)

Name _____ Date_____

Instructions: Read the email. Answer the questions.

1.Who is this email to? (1 point)

a. teachers

b. students

c. parents

2. What is the main purpose of the email message? (1 point)

a. To tell parents about upcoming events

b. To ask for volunteers

c. To share what the class has done in October

3. What should parents do if they are able to volunteer? (1 point)

a. email

b. call

c. go to the school to tell the teacher

4. Can a parent volunteer more than once? (1 point)

a. Yes

b. No

c. Yes, but only if there are no other volunteers

LIVEWORKSHEETS

5. Who will be on the bus going to the apple orchard? (1 point)

a. The whole school

b. Grade 4 classes

c. Grade 3 classes

6. What will the volunteers do at the Halloween party? (1 point)

a. Cook food

b. Run in a race

c. Help with activities

7. In the following phrase, what does ***"upcoming"*** mean? (1 point)

I am writing to you today to look for volunteers for some <u>upcoming</u> events.

a. special events

b. events that will happen soon in the future

c. events that will happen sometime much later in the year

8. Has the teacher asked for volunteers before? How do you know? (2 points)

_____

_____

9. If you were this child's parent, what would you volunteer for? Why? (2 points)

_____

_____

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