

VOCABULARY UNIT 7

ADMINISTRATION TRAINING

1. Match the words to their meaning:

closet	Fail to catch something, for example a means of transport.
corridor	Part of a building that connects rooms.
fitness room	Straps used to keep passengers in their place.
miss	Not penetrable by sound.
safe	A place where you put clothes, food, etc.
seatbelt	Areas around a certain place.
soundproof	Offering security from danger; giving protection.
surroundings	A place where you train or do exercise.

2. Complete the sentences using the right word from the drop-down menu:

- a. 1/3 of _____ to this survey said that they prefer travelling by plane.
- b. Are there any rooms _____ for tonight? If not, I will have to find a different hotel.
- c. My boss _____ me to travel more often. She says that if I travel a lot, I will become a manager in a few years.
- d. Can you please speak to this customer? I am very _____ and I don't want him to notice.
- e. I missed my _____ flight and now I have to wait six hours to catch the next flight to New York.

3. Complete the sentences with one word from the box:

quiet || overbooking || by the hour || budget || takeaway ||
fare || online-only || booked || walking distance

- a.** Can I pay _____? I think it will be cheaper than paying for the whole night, and I only need the room until 5 o'clock.
- b.** Let's order some _____. Should we use Just Eat or Glovo?
- c.** This park is very _____. The one near my house is definitely noisier.
- d.** Yesterday I went to Logitravel and I _____ a trip to Italy. I'm so excited!
- e.** I am looking for a new job. Ideally, I want it to be within _____ of my house, so I don't have to drive or take the bus.
- f.** If you don't want to miss our offers, visit our website! Some of our offers are _____!
- g.** Last year I stayed in a _____ hotel. It was only 40€ per night, but it was a terrible experience!
- h.** I'm afraid you won't be able to take this flight, sir. We are having some problems with _____ today. But don't worry, you will receive economical compensation for your trouble.
- i.** The taxi took me from the airport to the hotel. The _____ was 30€.