

1	Complete the conversations. Use the Present Simple passive form of the verbs in brackets.	Score
A	This is my first day in the kitchen and I don't really know what I'm doing.	—
B	Well, the morning food delivery _____ <sup>1</sup> (bring) to the back of the hotel and it _____ <sup>2</sup> (take off) the lorry immediately.	—
A	What time _____ <sup>3</sup> (the food / deliver)?	—
B	Before 6.30 in the morning. All the boxes _____ <sup>4</sup> (open) and everything _____ <sup>5</sup> (check).	—
A	OK. _____ <sup>6</sup> (that / do) by the chefs?	—
B	No, no. That's your job! Then if the order is OK, the documents _____ <sup>7</sup> (sign) by the manager.	—
A	OK. So how _____ <sup>8</sup> (the delivery / pay for)?	—
B	The hotel has an account. OK, then the food _____ <sup>9</sup> (prepare) in different sections of the kitchen.	—
A	So meat _____ <sup>10</sup> (cook) in a different section from fish?	—
B	That's right. And all the desserts _____ <sup>11</sup> (make) by a chef in a different kitchen.	—
A	Wow. It's a busy place. So when _____ <sup>12</sup> (the food / serve) in the hotel?	—
B	All day, every day.	—
		/12
2	Complete the conversations. Use the Past Simple passive form of the verbs in brackets or short answers.	
1 A	When _____ (the Internet / invent)?	—
B	_____ (A network of computers / develop) in the 1960s.	—
2 A	When _____ (the laptops / steal) from the office?	—
B	_____ (They / take) sometime over the weekend.	—
3 A	_____ (the books / publish) all over the world?	—
B	No, they _____. _____ (They / sell) only in Europe.	/2
4 A	_____ (Anita / invite) to the project meeting?	—
B	No, she _____. _____ (She / tell) that they didn't need her there.	/2
		/10
3	Correct the <u>underlined</u> mistakes in the conversation. Write the correct words.	
A	I spoke to Liz at InWear this morning. She wasn't happy. What happened with their order?	—
B	The order took _____ <sup>1</sup> by phone, but the sales department made a mistake.	—
C	Yes, 1,000 boxes <u>was order</u> _____ <sup>2</sup> , not 100. But the order <u>didn't check</u> _____ <sup>3</sup> before delivery.	—
A	So 1,000 boxes <u>sent</u> _____ <sup>4</sup> to the client instead of 100.	—
B	Yes. But the extra boxes <u>didn't pay</u> _____ <sup>5</sup> for, so the client didn't lose any money.	—
A	No, but we lost time and money. 1,000 boxes <u>put</u> _____ <sup>6</sup> on a lorry and 900 <u>was return</u> _____ <sup>7</sup> !	—
C	Yes, it was very stupid. The sales department <u>did gave</u> _____ <sup>8</sup> a warning yesterday.	—
		/8