Name: _____ **Date:** _____

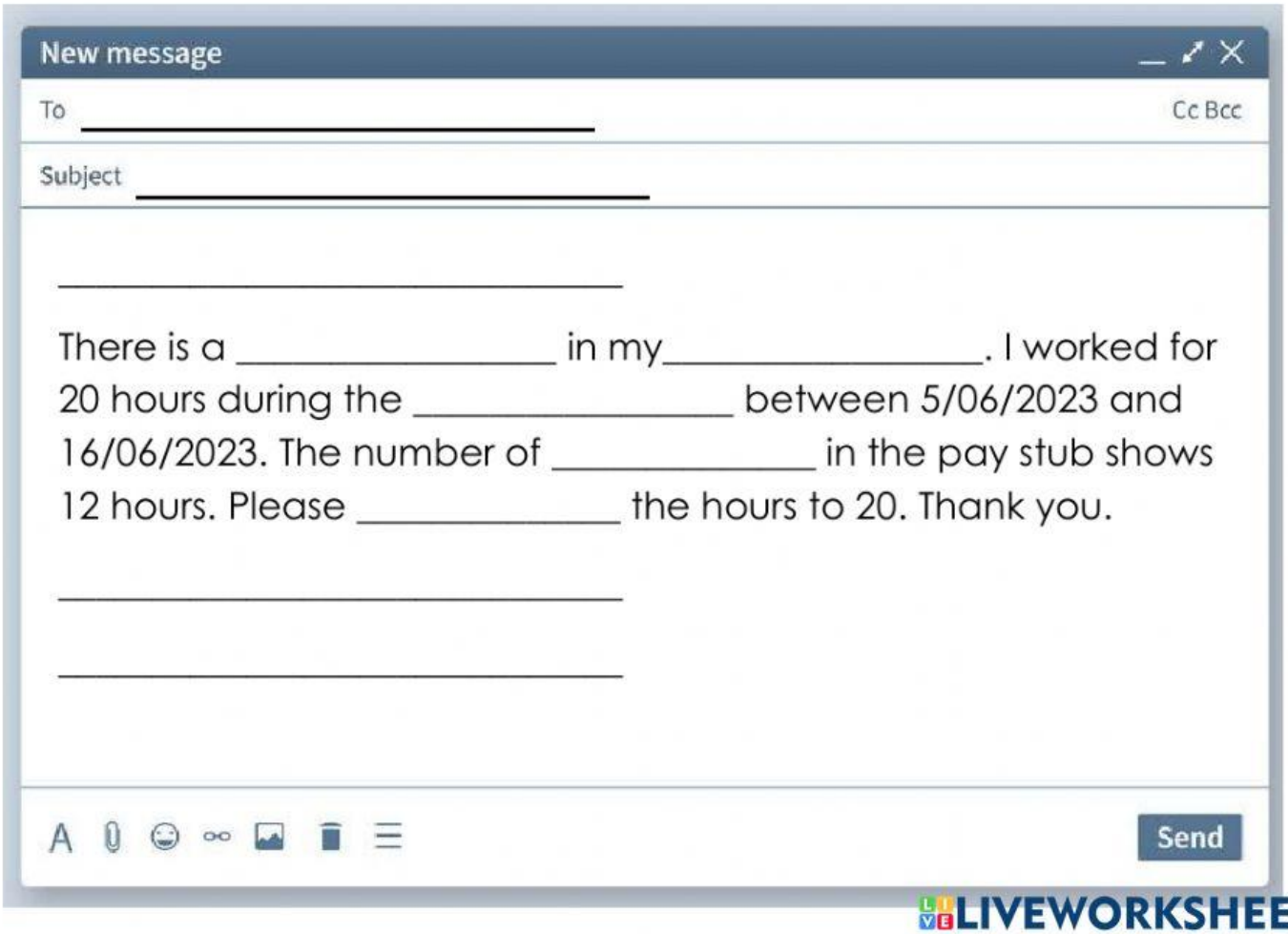
L2W CLB 1 Writing: Sharing Information **Getting Paid**
Skill-using Task

Sameer found a mistake on his pay stub. The number of hours written on the pay stub is 12 hours. Sameer worked 20 hours during the pay period between 5/06/2023 and 16/06/2023. Help Sameer write an email to Human Resources.

Fill in the blanks in the email below.

Success= 7/10

Sincerely, / pay period / Sameer / change / mistake / hours / Dear Human Resources, / pay stub / Missing Hours / humanresources@work.com



LIVEWORKSHEETS