



a) Read the text.

Problem:

There are some programs which I use every day. Is there a way to make them load automatically when I start my computer?

Kevin

Answer:

Yes, the simplest way there is to do that is by using the "startup"¹ folder in the Start menu. There are several ways you can add programs to the list of programs that load at startup. The easiest way is this:

1. There is a folder called Startup where there are direct access links to all the programs that load automatically. This folder is in C:\Documents and Settings\All Users\Startup Menu\Programs\Startup.
2. Make a direct access link to your program, then move it to this folder.



¹ Startup = Inicio

b) Answer these questions (write **one word** in each gap):

1. Which programs does Kevin refer to?

The programs that he uses _____ .

2. What does he want those programs to do?

He wants them to _____ .

3. What can he use for that purpose?

He can use the _____ in the _____ .

4. What must he do?

He must _____ the programs to the _____ of _____ that load automatically when you _____ up the computer.

5. How can he do that?

He must _____ a _____ to the _____ that he wants to _____ at startup, and then he must _____ those _____ to the _____ .