SECTION 2 *Questions 11–20*

Questions 11–16

Choose the correct letter, ***A****,* ***B*** *or* ***C****.*

Information on company volunteering projects

11 How much time for volunteering does the company allow per employee?

A two hours per week
B one day per month
C 8 hours per year

12 In feedback almost all employees said that volunteering improved their

A chances of promotion.
B job satisfaction.
C relationships with colleagues.

13 Last year some staff helped unemployed people with their

A literacy skills.
B job applications.
C communication skills.

14 This year the company will start a new volunteering project with a local

A school.
B park.
C charity.

15 Where will the Digital Inclusion Day be held?

A at the company's training facility
B at a college
C in a community centre

16 What should staff do if they want to take part in the Digital Inclusion Day?

A fill in a form
B attend a training workshop
C get permission from their manager

LIVEWORKSHEETS

Questions 17 and 18

*Choose **TWO** letters, **A–E**.*

What **TWO** things are mentioned about the participants on the last Digital Inclusion Day?

A They were all over 70.
B They never used their computer.
C Their phones were mostly old-fashioned.
D They only used their phones for making calls.
E They initially showed little interest.

Questions 19 and 20

*Choose **TWO** letters, **A–E**.*

What **TWO** activities on the last Digital Inclusion Day did participants describe as useful?

A learning to use tablets
B communicating with family
C shopping online
D playing online games
E sending emails

LIVEWORKSHEETS