Universidad Tecnológica Emiliano Zapata del Estado de Morelos
Language Academy

Teacher's name: **Lic. Carlos Andrés Sánchez Paredes**		Subject: **ENGLISH V**
Career: **TSU/ MECHATRONICS**	Quarter: 5TH	**DAMI** College
Office Address: **UTEZ – Av. Universidad Tecnológica N.1, Col. Palo Escrito, C.P. 62760, Emiliano Zapata.**		Period **JANUARY-APRIL 2023**

COURSE CRITERION

TEXTBOOK	*LANGUAGE ACADEMY MANUAL*
ON-LINE	*Google Classroom* – Delivering the tasks and academic activities. LIVEWORSHEETS (VIRTUAL NOTEBOOK)
BASIC RULES	We have to respect the official schedule to work. Be on time. Minimum grade is **SA.** If you don't deliver the activities **on time,** it will be considered as NA You need to have **ALL the activities in *Google Classroom*** to pass the units. Respect each other.
ATTENDANCE	1. You must attend at least **80% of classes** to BE EVALUATED. 2. Any absent to classes must be justified only by an e-mail from your tutor. 3. You must have at least **the 50% of attendance** in the whole quarter to have the right of examen extraordinario
GRADING	1. LEARNING TO KNOW: Homework, Worksheets, Class exercises, virtual notebook, Quizzes, Manual activities, exams. 2. LEARNING TO BE: Responsibility, commitment, attendance, proactivity in your tasks delivering, English production in class 3. LEARNING TO DO: unit projects, audios, writings, speaking activities 4. Quizzes and exams: these will be designed by the academy. 5. If you fail a unit, you need to do your RECUPERA (RETAKE) at least one week before and take 3 tutorings before the exam.

OBSRVATIONS

TASKS SUBMITION: **You have a deadline time to submit your tasks, exercises, homeworks, etc. They won't be graded after 2 days of their deadline.**
The video CV and Job interview **MUST BE PRESENTED IN FORMAL CLOTHING** (Shirt, trousers, tie, shoes ladies: **trousers, formal blouse, blazer, formal shoes)**
All the situations that are not included here. Please, contact me personally or to my e-mail:
carlossanchez@utez.edu.mx

CARLOS ANDRES SANCHEZ P
Lic. Carlos Andrés Sánchez P.
Teacher in charge

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Student's name

LIVEWORKSHEETS