

1 Look at the exam question and answer the questions.

No one could have envisaged the success the business would have.

POSSIBLE

It to envisage the success the business would have.

- 1 Do you need to use an active or passive form?
- 2 Do you need to use a negative or a positive form?
- 3 Which of these options fits best?
 - A wouldn't have been possible
 - B couldn't be possible
 - C could have been possible

2 Choose the correct option to complete the second sentence so that it has a similar meaning to the first sentence.

- 1 Unfortunately, they failed to achieve their ambitious goals.

SUCCESSFUL

They their ambitious goals.

- A were not successful in
 - B weren't successful in achieving
 - C are not successful to achieve
- 2 I wish I had started my own business sooner.

REGRET

I my own business sooner.

- A have the regret not to have started
 - B regret I hadn't started
 - C regret not having started
- 3 Jack is completely trustworthy as a business partner.

RELIED

Jack as a business partner.

- A is relied completely
 - B can be relied on completely
 - C relied on completely

3 For questions 1–6, complete the second sentence so that it has a similar meaning to the first sentence, using the word given. Do not change the word given. You must use between three and six words, including the word given.

- 1 Some people doubt whether Martin's new business venture will do well.

EXPECTED

Martin's new business venture well by some people.

- 2 Unfortunately, I couldn't visit my brother in Australia as I didn't have enough money.

ABLE

If I'd had more money, I to visit my brother in Australia.

- 3 It's possible that his ambition to be a doctor will fail if he doesn't work hard.

REALISED

His ambition to be a doctor if he doesn't work hard.

- 4 Learning to drive is a waste of time unless you already have a car.

POINT

There to drive unless you already have a car.

- 5 The sales director thinks it might be a good idea to take on new sales staff.

CONSIDERING

The sales director new sales staff.

- 6 My parents wouldn't allow me to go to the party.

PREVENTED

My parents to the party.

EXAM TIP

Make sure you don't write more than six words.
Contractions (e.g. *won't*) count as two words.

Part 4 (Key word transformations)

What is being tested?

Part 4 tests your knowledge of grammatical structures as well as vocabulary and shows examiners that you can express yourself in different ways.

What do you have to do?

- Complete six sentences using three to six words (including the key word) so that they have a similar meaning to the first sentence. You will usually have to change two things.
- Write your answers on the answer sheet.

Strategy

- 1 Read the first sentence and the key word. Work out what it is testing (e.g. you may need a passive form in the future).
- 2 Identify what is missing from the second sentence.
- 3 Think about what kind of words need to be used with the key word.
- 4 Write down the missing words. Do not change the key word in any way.
- 5 Make sure you have not written more than six words (contractions, e.g. *don't*, count as two words) and that you have not changed the meaning at all.
- 6 Check your spelling and that the sentences make sense.
- 7 Transfer your answers to the answer sheet.