

Listen the conversation and fill the gaps with the words from the box

fax
sure (x2)
email
go ahead
phone
no problem
of course
print

- 1 A I need to photocopy this. Could I use the photocopier?
B Yes,
- 2 A I need to my assistant. Can I make a phone call from here?
B Yes,
- 3 A I need to this to my office. Could I use the fax machine?
B Yes,
- 4 A I need to this file. Can I send emails from this computer?
B Yes,
- 5 A I need to a copy of this file. Is there a printer I can use?
B Yes,

need (to)

(need + to + verb)

I **need to** photocopy this.

(need + noun)

I **need** a copy of this.

 **LIVEWORKSHEETS**