PART B

Work in pairs. Look at the words and phrases. Can you decide where they belong in a letter or note (beginning, middle or body, closing)?

My phone number is …
The name of the medication is …
Dear Mr. Smith:
I am writing to …
Sincerely,
July 17, 2019
She needs to take …
Thank you for helping her ...
Louisa Donatello

Beginning	Middle/Body	Closing

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LIVEWORKSHEETS