

**1** Complete this conversation using the present continuous form of the verbs in the list.

go      finish      take (x2)      visit      do  
leave      meet      have      work

A Where's Katja? What <sup>1</sup> \_\_\_\_\_ she d \_\_\_\_\_?

B She <sup>2</sup> \_\_\_\_\_ f \_\_\_\_\_ an email.

A But my plane <sup>3</sup> \_\_\_\_\_ l \_\_\_\_\_ in two hours and she <sup>4</sup> \_\_\_\_\_ t \_\_\_\_\_ me to the airport.

B I'll tell her to hurry. <sup>5</sup> \_\_\_\_\_ you v \_\_\_\_\_ our clients when you arrive?

A No, I <sup>6</sup> \_\_\_\_\_ g \_\_\_\_\_ straight to the hotel – we <sup>7</sup> \_\_\_\_\_ m \_\_\_\_\_ in the evening. We <sup>8</sup> \_\_\_\_\_ h \_\_\_\_\_ dinner together.

B <sup>9</sup> \_\_\_\_\_ you t \_\_\_\_\_ the presentation with you?

A Yes, but I <sup>10</sup> \_\_\_\_\_ still w \_\_\_\_\_ on the introduction. I can finish it on the plane.

B Well, have a good flight.

A Thanks, Michi.

**2** Are these sentences from **1** talking about the present (P) or the future (F)?

1 What's she doing? \_\_\_\_

2 She's finishing an email. \_\_\_\_

3 My plane's leaving in two hours. \_\_\_\_

4 She's taking me to the airport. \_\_\_\_

5 Are you visiting our clients when you arrive? \_\_\_\_

6 We're meeting in the evening. \_\_\_\_

7 Are you taking the presentation with you? \_\_\_\_

8 I'm still working on the introduction. \_\_\_\_