

## EXERCISE 10

Think about what you've learnt in this unit.

Complete the advice. Use the words in the box.

attitude or feelings	is a claim	is his or her view	read the statements
same order	statements	summarise parts of the text carefully	text very
understand a writer's views and claims			when or where

1. Yes / No / Not Given questions check how well you can  
\_\_\_\_\_
2. Something that a writer believes to be true \_\_\_\_\_
3. The writer's personal opinion about something \_\_\_\_\_
4. Claims often include factual information such as \_\_\_\_\_  
something happens.
5. Views often include expressions of the writer's \_\_\_\_\_  
about something.
6. Yes / No / Not Given questions are always \_\_\_\_\_
7. Statements in Yes / No / Not Given tasks follow the \_\_\_\_\_  
as the text.
8. In the Yes / No / Not Given task, it is a good idea to \_\_\_\_\_  
before you read the text.
9. In the summary completion task, you should read the  
\_\_\_\_\_
10. In the summary completion task, you need to choose words that  
\_\_\_\_\_