

OUTLINING

INSTRUCTIONS:

- Following is an outline about plants.
- The outline already includes one of the main topics and one of the subtopics.
- Drag the remaining main topics and subtopics from the box to the outline, where they belong.
- Then, type the correct formatting (A. B. C. etc.) to beside each subtopic.

Plants

I. Parts of a plant

II. _____

A. Food

Roots	Flower	A.	D.
Uses of plants	Decoration	B.	D.
Seeds	Stem	B.	E.
Medicine	Rope	C.	E.
Cloth	Leaves	C.	

OUTLINING

INSTRUCTIONS:

- Following is an outline about household pets.
- The outline already includes one of the main topics and one of the subtopics.
- Using the items in the box below, fill in the remainder of the outline, by typing each item in its correct place, with its correct formatting.

Household Pets
I. Four-legged pets

II. _____
A. Duck

III. _____

Turtle	Parrot
Hamster	Cat
Two-legged pets	Parakeet
Dog	Other pets
Snake	Fish