



Grade 12 - Worksheet- A process description

Read the process description and answer the questions below:

The diagram shows the different steps involved in creating a **YouTube channel**. First, the user needs to create an account. He or she can do this by clicking on 'Create account'. Once the account is ready, clicking on the picture in the top right-hand corner of the page gives the user the option to create a channel. The next step is to create a channel name. The user must write the channel name in the box and click the 'Create' button. It is also necessary to tick the box underneath the channel name. Then, the user personalises the new channel by choosing a profile picture and, finally, writing a description that tells people what his or her channel is about. Once that has been done, the channel is ready to use!

1- The tense used in the above process description is **the present**.

- a- True
- b- false

2- The process description follows the **sequence** in the diagram.

- a- True
- b- false

3- It is not necessary to use **linkers** in a process description.

- a- True
- b- false

4- The **style** that should be followed in process description is:

- a- Formal
- b- informal

