ENGLISHPOINT

Match the sentence halves.

1. Who's	a) calling.
2. Hello, this	b) to call you back.
3. Can I speak	c) leave a message?
4. Can I	d) is John.
5. I'm afraid she's	e) calling?
6. I'll ask her	f) not here at the moment.
7. Thanks for	g) to Alexandra, please?

Number the sentences in the correct order to make a phone conversation.

a) Yes. I'm going to be twenty minutes late. _____

b) Thank you very much. See you soon. _____

c) One moment. Who's calling please? _____

d) Hello. Can I speak to Kim? _____

e) Thanks for calling. Bye. _____

f) Good morning. Craven Beauty Parlour. Beverley speaking. _____

g) No problem. I'll tell her. _____

h) It's Liz Holder here. _____

i) Hi, Liz. Oh, I'm afraid Kim's at lunch. Is it about today's appointment? _____

j) Bye. _____

LIVEWORKSHEETS