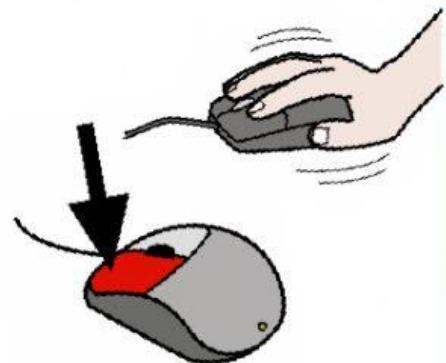


COMPUTER STUDIES

NAME: _____

DATE: _____

**IDENTIFY THE PARTS OF THE HOME MENU
THEN DRAG AND DROP**



A screenshot of the Microsoft Word ribbon. The 'Home' tab is selected and highlighted in blue. Below the ribbon, the 'Clipboard' group is visible, containing 'Paste', 'Cut', 'Copy', and 'Format Painter' buttons. To the right of the ribbon is the 'Font' tab, which includes dropdown menus for 'Font' (set to 'Calibri (Body)'), 'Font Style' (set to '11'), and 'Font Color' (set to red). The 'Font' tab also features buttons for bold, italic, underline, and various font color options. Below the ribbon, there are several empty blue-outlined boxes for labeling the identified menu parts. Arrows point from the text labels at the bottom of the page to these boxes: an arrow from 'PASTE' points to the 'Paste' button; an arrow from 'HOME TAB' points to the 'Home' tab; an arrow from 'FONT SIZE' points to the 'Font Style' dropdown; an arrow from 'COPY' points to the 'Copy' button; an arrow from 'FONTS' points to the 'Font' dropdown; and an arrow from 'FONT COLOR' points to the 'Font Color' button.

PASTE

HOME TAB

FONT SIZE

COPY

FONTS

FONT COLOR