1 Choose the correct sentence endings. Sometimes both are correct.

1 The police officer asked me
- (a) what was I doing?
- (b) what I was doing.

2 Nina asked her mum
- (a) if she could go into town to meet a friend.
- (b) whether could she go into town to meet a friend.

3 I spotted Tim and asked him
- (a) if he wanted to play football in the park.
- (b) if he wants to play football in the park.

4 Our neighbours asked us
- (a) if we had seen their dog.
- (b) whether we had seen their dog.

5 The model plane that Grandad made was amazing, and I asked
- (a) him how he had made it.
- (b) did it take long to make it.

6 A tourist stopped us in the street and asked us
- (a) where was he.
- (b) where he was.

7 We asked our teacher
- (a) when would start the exams.
- (b) when the exams would start.

8 Richard came over and asked
- (a) me if the news was true.
- (b) if the news was true.

2 Write the active questions and commands as reported questions and commands. Use the correct form of the reporting verbs *tell* and *ask*.

1 'Wait here for me,' said Luke.

2 'Where does Paul live?' asked Mum.

3 'How's your toe?' asked Nancy.

4 'Give me the torch,' she said.

5 'Don't do anything until next week,' Mr Carr said.

6 'Have you been ill?' asked Kevin.

7 'Don't play your music so loud, you two,' said Dad.

8 'Are you Ted Fielding's nephew?' asked the man.

7.2 ■ Reported questions and commands

We report questions with the verb *ask*. *Ask* can be followed by a personal pronoun, or can be used without one.
To report a *yes/no* question, we use the structure *ask* (+ object) + *if*. The word order is the same as in an affirmative sentence. This means that the subject comes before the verb.
John asked if I was feeling all right.
John asked me if I was feeling all right.
NOT ~~John asked me if was I feeling all right.~~

We can use *whether* instead of *if*. There is no difference in meaning.
Max asked if we wanted to go to the cinema.
or Max asked whether we wanted to go to the cinema.

To report a *wh-* question, we use a *wh-* word followed by an affirmative word order.
She asked (Fiona) what the time was.
NOT ~~She asked (Fiona) what was the time.~~

We report orders and commands with the verb *tell*. We use the structure *tell* + personal pronoun + infinitive with *to*.
They told us to stand in the queue.
To report an order not to do something, we put *not* before the infinitive with *to*.
She told me not to worry.

Remember that it is still necessary to follow the rules about changing tenses, pronouns and possessive forms, as well as references to place and time.
'Come back here tomorrow evening,' he said. → He told me to go back there the next / following evening.

LIVEWORKSHEETS