



Worksheet	Class:	Date:	Lesson: K.4.1.1_0Shortcut Keyboard
	Name:		Score:
Directions	Match the shortcut to its action.		

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| Ctrl + V | 1. Used to copy selected text or images. |
| Ctrl + B | 2. Used to underline text. |
| Ctrl + I | 3. Used to paste text or an image that has been copied or cut. |
| Ctrl + C | 4. Used to italicize text. |
| Ctrl + U | 5. Used to bold text. |
| Ctrl + X | 6. Used to cut text or image that. |