

This image shows a completely blank white page. It is surrounded by a thin black rectangular border, which appears to be the edge of a scanned document or a frame. There are no markings, text, or illustrations on the page itself.

A DESCRIPTION OF A PERSON

ANNOUNCEMENT

STRUCTURE

Your colleague, Javier, is going to spend a week in a country house in London, and needs a cleaner to look after the house. Write him an email, describing your best friend in London:

Tu compañero, Javier, va a ir una semana a una casa rural de Londres, y necesita un limpiador que se encargue de la casa. Escribele un email, describiendo a tu mejor amigo de Londres:

IMPORTANT*:

Main Word:

Grammar:

Vocabulary:

Paragraph	Main Word	Grammar	Vocabulary
1	Age/work/study/family background		
	0. Greeting	1. Age	2. Work
		3. Study	4. family background
2	Personality -good side	5. Intelligent	intelligent
		6. Shy	shy
		7. Friendly	friendly
		8. Children	He's good with children
		9. Friends	He's good at making
		10. Hard-working	He's quite
		11. Mature	He's very
		12. Responsible	hard-working
			mature
			responsible
	Personality -negative things	13. Forgetful	forgetful
		14. Spanish	
3	More information (interests, hobbies...)		
	15. Cinema	He likes going to the cinema	
	16. Music	He likes listening to music	
	17. Photography	He's good at photography	
	18. Independent	He's happy to do	
4	Your recommendation		
	19. Friends	20. Need	21. Closing

MÉTODO ISO - JMB

0. Greeting

Hi Javier,
John is one of my best Friends, so of course I know his very well.

1. Age

He's 30 and

2. Work

he doesn't have a job yet but

3. Studies

he's just finished medicine at university.

4. family background

His parents both work and he has three younger sisters.

Personality-good side

5. Intelligent

John's an intelligent boy.

6. Shy

He can be quite shy at first,

0. Saludos

Hola Javier,
Juan es uno de mis mejores amigos, así que por supuesto que lo conozco muy bien.

1. La edad

Tiene 30 años y

2. Trabajo

todavía no tiene un trabajo, pero

3. Estudios

acaba de terminar medicina en la universidad.

4. antecedentes familiares

Sus padres trabajan y tiene tres hermanas menores.

Personalidad - lado bueno

5. Inteligente

John es un chico inteligente.

6. Tímido

Puede ser bastante tímido al principio,

7. Friendly

but when he gets to know you he's incredibly **friendly**.

8. Children

He's good with children, he often looks after his sisters, so he has a lot of experience

9. Friends

He's good at making new Friends

10. Hard-working

He's quite hard-working.

11. Mature

He's also **very mature** and

12. Responsible

responsible.

13. Forgetful

The only problem with John is that **he's a bit forgetful**... he sometimes loses things, like his keys, or his phone

14. Spanish

Also, to be honest, his Spanish isn't fantastic, but I'm sure he'll improve very quickly

7. Amigable

pero cuando te conoce es increíblemente amigable.

8. Niños

Es bueno con los niños, suele cuidar a sus hermanas, así que tiene mucha experiencia

9. Amigos

Se le da bien hacer nuevos amigos

10. Trabajador

Es bastante trabajador.

11. Maduro

También es muy maduro y

12. Responsable

responsable.

13. Olvidadizo

El único problema de John es que es un poco olvidadizo... a veces pierde cosas, como sus llaves, o su teléfono

14. Español

También, para ser honesto, su español no es fantástico, pero estoy seguro de que mejorará muy rápidamente

15. Cinema

In his free time, **he likes going to the cinema,**

16. Music

listening to music, and

17. Photography

he's also very **good at photography.** He always has his camera with him.

18. Independent

He's really independent and **happy to do** things on his own, so you won't have to worry about taking him to places.

15. Cine

En su tiempo libre, le gusta ir al cine,

16. Música

escuchar música, y

17. Fotografía

también se le da muy bien la fotografía: siempre lleva su cámara.

18. Independiente

Es muy independiente y le gusta hacer las cosas por su cuenta, así que no tendrás que preocuparte por llevarle a los sitios.

19. Friends

I think your friends will love it.

20. Need

Let me know if you need to know anything else. I hope this helps!

21. Closing

Love,
Jesus

19. Amigos

Creo que a tus amigos les encantará.

20. Necesita

Hazme saber si necesitas saber algo más. ¡Espero que esto ayude!

21. Cerrar

Con amor,
Jesús

Hi Javier⁰,

John is one of my best friends, so of course I know him very well. He's 30¹ and he hasn't got a job² yet but he's just finished medicine at university³. His parents both work and he has got three younger sisters⁴.

John's an intelligent boy⁵. He can be shy at first⁶, but when he gets to know you, he's incredibly friendly⁷. He's good with children⁸, he often looks after his sisters, so he has a lot of experience. He's good at making new friends⁹. He's quite hard-working¹⁰. He's also very mature and responsible¹¹. The only problem with John is that he's a bit forgetful¹²... he sometimes loses things, like his keys, or his phone¹³. Also, to be honest, his Spanish isn't fantastic, but I'm sure he'll improve very quickly¹⁴.

In this free time, he likes going to the cinema¹⁵, listening to music¹⁶, and he's also very good at photography. He always has his camera with him¹⁷. He's really independent and happy to do things on his own¹⁸, so you won't have to worry about taking him to places.

I think your friends will love it¹⁹. Let me know if you need to know anything else²⁰. I hope this helps!

Love,
Jesús²¹

PASOS PARA CREAR PRODUCCIÓN ESCRITA (WRITING) U ORAL (MONÓLOGO) DE NIVEL SUPERIOR:
 1.- Reconociendo si se pide hacerlo texto formal o informal y seleccionamos el **listado de favoritos** que le corresponde a dicho registro (link: _____), hay que tener en cuenta encabezado y cierre...
 2.- **Frases elementales** de esta producción (página superior de A1-A2) a niveles superiores, las pasamos a nivel B1-B2-C1 con el objeto de titular o mejorar nuestra expresión del idioma, y para ello...
 3.-Enriquecemos el texto con expresiones de nivel pero amoldándolas de tal forma que el texto tenga sentido, haciendo pequeñas modificaciones del mismo si se precisan.

Hi Javier⁰,

John is one of my best friends, so of course I know him very well. He's 30¹ and he hasn't got a job² so, **someone must let him fly the nest. It's to say, it's high time he stood on his own to feet¹**, yet he's just finished medicine at university³. His parents both work and he has got three younger sisters⁴, **but just picture what will happen once they have passed away?²**

John's **truly³** an intelligent boy⁵. He can be shy at first⁶, **but when he gets to know you he starts doing things on his own⁴, so must let it be⁵ because** he's incredibly friendly⁷. He's good with children⁸, he often looks after his sisters. **If I was in your shoes I would ask him for help⁶ because it's vital that⁷** he has a lot of experience. **Otherwise⁸** he would not be good at making friends⁹. He's quite hard-working¹⁰. He's also very mature and responsible¹¹. The only problem with John is that he's a bit forgetful¹²...**Lack of⁹ concentration will bring about¹⁰** he sometimes loses things, like his keys, or his phone¹³. Also, to be honest, his Spanish isn't fantastic, but I'm sure he'll improve very quickly¹⁴.

On another note¹¹, it's likely that¹² in this free time, he likes going to the cinema¹⁵, he is keen on¹³ listening to music¹⁶, and he's also very good at photography, **so, what's the way forward?¹⁴, Are you going to get him¹⁵ to study photography in the future?, remember** he always has his camera with him¹⁷...**it's would be selfish not to give him this opportunity coming from his own flesh and blood¹⁶.**

He's really independent and happy to do things on his own¹⁸. **My piece of advice¹⁷** you won't have to worry about taking him to places. **The sooner you travel with him, the quicker you will enjoy him²⁰.**

Last but not least²², I think your friends will love it¹⁹. let me know if you need to know anything else²⁰. **I'll call in at you every week³⁰.** I hope this helps!

Love,
 Jesús²¹