



A DESCRIPTION OF A PERSON			
ANNOUNCEMENT	Paragraph	Main Word	STRUCTURE
		Grammar	Vocabulary
Your colleague, Javier, is going to spend a week in a country house in London, and needs a cleaner to look after the house. Write him an email, describing your best friend in London:  Tu compañero, Javier, va a ir una semana a una casa rural de Londres, y necesita un limpiador que se encargue de la casa. Escríbale un email, describiendo a tu mejor amigo de Londres:	1	<b>Age/work/study/family background</b> <b>0. Greeting. 1. Age. 2. Work. 3. Study. 4. family background</b>	
	2	<b>Personality</b> <b>-good side</b>  5. Intelligent. 6. Shy. 7. Friendly. 8. Children. 9. Friends. 10. Hard-working. 11. Mature. 12. Responsable.  <b>Personality-negative things</b> 13. Forgetful. 14. Spanish	<b>intelligent</b> <b>shy</b> <b>friendly</b>  <b>He's good with children</b> <b>He's good at making</b> <b>He's quite</b> <b>He's very</b>  <b>hard-working</b> <b>mature</b> <b>responsible</b>  <b>forgetful</b>
<b>IMPORTANT*:</b> Main Word: Grammar: Vocabulary:	3	More information (interests, hobbies...)  15. Cinema. 16. Music. 17. Photography. 18. Independent	<b>He likes going to the cinema</b> <b>He likes listening to music</b> <b>He's good at photography</b> <b>He's happy to do</b>
	4	<b>Your recommendation</b>  19. Friends. 20. Need. 21. Closing	

MÉTODO ISO - JMB

## 0. Greeting

Hi Javier,  
John is one of my best Friends, so of course I know his very well.

### 1. Age

He's 30 and

### 2. Work

he doesn't have a job yet but

### 3. Studies

he's just finished medicine at university.

### 4. family background

His parents both work and he has three younger sisters.

### Personality-good side

#### 5. Intelligent

John's an **intelligent** boy.

#### 6. Shy

He can be quite **shy** at first,

## 0. Saludos

Hola Javier,

Juan es uno de mis mejores amigos, así que por supuesto que lo conozco muy bien.

### 1. La edad

Tiene 30 años y

### 2. Trabajo

todavía no tiene un trabajo, pero

### 3. Estudios

acaba de terminar medicina en la universidad.

### 4. antecedentes familiares

Sus padres trabajan y tiene tres hermanas menores.

### Personalidad - lado bueno

#### 5. Inteligente

John es un chico inteligente.

#### 6. Tímido

Puede ser bastante tímido al principio,

**7. Friendly**

but when he gets to know you he's incredibly **friendly**.

**8. Children**

**He's good with children**, he often looks after his sisters, so he has a lot of experience

**9. Friends**

**He's good at making** new Friends

**10. Hard-working**

**He's quite hard-working**.

**11. Mature**

**He's also very mature** and

**12. Responsable**  
**responsible**.**13. Forgetful**

The only problem with John is that **he's a bit forgetful**... he sometimes loses things, like his keys, or his phone

**14. Spanish**

Also, to be honest, his Spanish isn't fantastic, but I'm sure he'll improve **very quickly**

**7. Amigable**

pero cuando te conoce es increíblemente amigable.

**8. Niños**

Es bueno con los niños, suele cuidar a sus hermanas, así que tiene mucha experiencia

**9. Amigos**

Se le da bien hacer nuevos amigos

**10. Trabajador**

Es bastante trabajador.

**11. Maduro**

También es muy maduro y

**12. Responsable**  
responsable.**13. Olvidadizo**

El único problema de John es que es un poco olvidadizo... a veces pierde cosas, como sus llaves, o su teléfono

**14. Español**

También, para ser honesto, su español no es fantástico, pero estoy seguro de que mejorará muy rápidamente

**15. Cinema**

In his free time, **he likes going to the cinema**,

**16. Music**  
**listening** to music, and

**17. Photography**  
**he's** also very **good at photography**. He always has his camera with him.

**18. Independent**  
**He's** really independent and **happy to do** things on his own, so you won't have to worry about taking him to places.

**15. Cine**

En su tiempo libre, le gusta ir al cine,

**16. Música**  
escuchar música, y

**17. Fotografía**  
también se le da muy bien la fotografía: siempre lleva su cámara.

**18. Independiente**  
Es muy independiente y le gusta hacer las cosas por su cuenta, así que no tendrás que preocuparte por llevarle a los sitios.

**19. Friends**

I think your friends will love it.

**20. Need**

Let me know if you need to know anything else. I hope this helps!

**21. Closing**

Love,  
Jesus

**19. Amigos**

Creo que a tus amigos les encantará.

**20. Necesita**

Hazme saber si necesitas saber algo más. ¡Espero que esto ayude!

**21. Cerrar**

Con amor,  
Jesús

Hi Javier<sup>0</sup>,

John is one of my best friends, so of course I know him very well. He's 30<sup>1</sup> and he hasn't got a job<sup>2</sup> yet but he's just finished medicine at university<sup>3</sup>. His parents both work and he has got three younger sisters<sup>4</sup>.

John's an intelligent boy<sup>5</sup>. He can be shy at first<sup>6</sup>, but when he gets to know you, he's incredibly friendly<sup>7</sup>. He's good with children<sup>8</sup>, he often looks after his sisters, so he has a lot of experience. He's good at making new friends<sup>9</sup>. He's quite hard-working<sup>10</sup>. He's also very mature and responsible<sup>11</sup>. The only problem with John is that he's a bit forgetful<sup>12</sup>... he sometimes loses things, like his keys, or his phone<sup>13</sup>. Also, to be honest, his Spanish isn't fantastic, but I'm sure he'll improve very quickly<sup>14</sup>.

In this free time, he likes going to the cinema<sup>15</sup>, listening to music<sup>16</sup>, and he's also very good at photography. He always has his camera with him<sup>17</sup>. He's really independent and happy to do things on his own<sup>18</sup>, so you won't have to worry about taking him to places.

I think your friends will love it<sup>19</sup>. Let me know if you need to know anything else<sup>20</sup>. I hope this helps!

Love,  
Jesús<sup>21</sup>

**PASOS PARA CREAR PRODUCCIÓN ESCRITA (WRITING) U ORAL (MONÓLOGO) DE NIVEL SUPERIOR:**

- 1.- Reconociendo si se pide hacerlo texto formal o informal y seleccionamos el **listado de favoritos** que le corresponde a dicho registro (link: \_\_\_\_\_), hay que tener en cuenta encabezado y cierre...
- 2.- **Frases elementales** de esta producción (página superior de A1-A2) a niveles superiores, las pasamos a nivel B1-B2-C1 con el objeto de titular o mejorar nuestra expresión del idioma, y para ello...
- 3.-Enriquecemos el texto con expresiones de nivel pero amoldándolas de tal forma que el texto tenga sentido, haciendo pequeñas modificaciones del mismo si se precisan.

Hi Javier<sup>0</sup>,

John is one of my best friends, so of course I know him very well. He's 30<sup>1</sup> and he hasn't got a job<sup>2</sup> so, **someone must let him fly the nest**. **It's to say, it's high time he stood on his own to feet**<sub>1</sub>, yet he's just finished medicine at university<sup>3</sup>. His parents both work and he has got three younger sisters<sup>4</sup>, **but just picture what will happen once they have passed away**<sub>2</sub>

John's **truly**<sub>3</sub> an intelligent boy<sup>5</sup>. He can be shy at first<sup>6</sup>, **but when he gets to know you he starts doing things on his own**<sub>4</sub>, **so must let it be**<sub>5</sub> because he's incredibly friendly<sup>7</sup>. He's good with children<sup>8</sup>, he often looks after his sisters. **If I was in your shoes I would ask him for help**<sub>6</sub> because **it's vital that**<sub>7</sub> he has a lot of experience. **Otherwise**<sub>8</sub> he would not be good at making friends<sup>9</sup>. He's quite hard-working<sup>10</sup>. He's also very mature and responsible<sup>11</sup>. The only problem with John is that he's a bit forgetful<sup>12</sup>... **Lack of concentration will bring about**<sub>10</sub> he sometimes loses things, like his keys, or his phone<sup>13</sup>. Also, to be honest, his Spanish isn't fantastic, but I'm sure he'll improve very quickly<sup>14</sup>.

On another note<sub>11</sub>, **it's likely that**<sub>12</sub> in this free time, he likes going to the cinema<sup>15</sup>, he is keen on<sub>13</sub> listening to music<sup>16</sup>, and he's also very good at photography, **so, what's the way forward**<sub>14</sub>, **Are you going to get him**<sub>15</sub> to study photography in the future?, **remember** he always has his camera with him<sup>17</sup>... **it's would be selfish not to give him this opportunity coming from his own flesh and blood**<sub>16</sub>.

He's really independent and happy to do things on his own<sup>18</sup>. My piece of advice<sub>17</sub> you won't have to worry about taking him to places. **The sooner you travel with him, the quicker you will enjoy him**<sub>20</sub>.

Last but not least<sub>22</sub>, I think your friends will love it<sup>19</sup>. let me know if you need to know anything else<sup>20</sup>. I'll call in at you every week<sub>30</sub>. I hope this helps!

Love,  
Jesús<sup>21</sup>