

- A** Read the blog post. Then number the steps for successful writing in the correct order.

Top Tips for Writing Longer Texts in English

It can be difficult to write a long text in English, so I hope you find these suggestions useful.

To begin with, write a list of your main points, and make sure that they cover what you want to say or that they answer the questions in the task.

Then decide how you are going to say it. In other words, decide on the most effective order to present your points. For example, if you are describing a process or a series of events, you'll probably need to arrange them in the order they happen.

Once you have ordered your points, write the topic sentence for each one. As a general rule, readers should be able to skim a text—that is to say, read only the first sentence of each paragraph—to know what it is about. In addition, help readers find their way by using *markers*. For example, show order with words like *firstly* and *secondly*, and show cause and effect with words like *because* or *as a result*.

Next, expand the topic sentences. Clarify what you mean by giving examples, explaining in detail, and adding information.

Finally, write your introduction, presenting what you are going to talk about, and your conclusion, summing up the results of your points.

In conclusion, if you follow these steps, and you use appropriate and correct language, you can write a good text.

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| _____ a. Write the last paragraph. | _____ d. Write the first paragraph. |
| _____ b. Write topic sentences. | _____ e. Explain your points with supporting sentences. |
| _____ c. Organize the order of your content. | _____ f. Write your content in the form of a list. |

- B** Look at the chart about markers and copy it into your notebook. Then complete it with the markers from the text and the markers from **D** in Lesson D.

Ordering	Generalizing	Giving details	Adding	Summarizing