

## INTRODUCTIONS

### *Lesson preparation*

#### 1. Complete this information about Maristella with is/ am/ are.

My name 1 \_\_\_\_\_ Maristella. I 2 \_\_\_\_\_ Brazilian and I 3 \_\_\_\_\_ from Sao Paulo. I 4 \_\_\_\_\_ a research analyst for an investment bank in New York. I 5 \_\_\_\_\_ married with two children, a boy and a girl. They 6 \_\_\_\_\_ at high school in Scarsdale. My husband 7 \_\_\_\_\_ American and he 8 \_\_\_\_\_ a doctor. My sister 9 \_\_\_\_\_ in New York, too. She 10 \_\_\_\_\_ a student at Columbia University. We 11 \_\_\_\_\_ all interested in sports and movies. My son 12 \_\_\_\_\_ a good tennis player.

#### 2. CD1.14-16 Listen and fill in the gaps.

Bob: Hello, Jim 1 \_\_\_\_\_ is our new intern, Paula Atkins.  
Jim: 2 \_\_\_\_\_ to meet you, Paula.

Lucy: Good morning. My 3 \_\_\_\_\_ Lucy Collins. I'm a finance director.  
I work for a supermarket group.

Jenny: Hello, I'm Jenny Bradshaw. I'm a 4 \_\_\_\_\_ of public relations.  
I work for a big media company.

Lucy: How do you 5 \_\_\_\_\_ ?

Jenny: Nice to meet you.

Lucy: Let me 6 \_\_\_\_\_ you to my 7 \_\_\_\_\_, Jonathan Ross.  
He's my assistant.

Jonathan: 8 \_\_\_\_\_ to meet you, Jenny.

Jeff: Hi, I'm Jeff. I'm 9 \_\_\_\_\_ Sales.

Susan: Hi, Jeff, I'm Susan. I 10 \_\_\_\_\_ in Human Resources.

Jeff: How are things 11 \_\_\_\_\_ in your department?

Susan: Pretty good. I enjoy my work. My 12 \_\_\_\_\_ are really nice, and I like my boss.