

LISTENING - TAKING PHONE MESSAGES



EXERCISE B: LISTEN TO THE TWO PHONE CALLS. SELECT THE INCORRECT INFORMATION IN EACH MESSAGE. THEN, WRITE THE CORRECT INFORMATION



Message 1

While you were out

Caller: Dan

Day/date: Thurs

Time: 10:15

Message: meet at Dan's Burgers, 2:30



Message 2

Ryan - message from Lauren

Dinner Fri, 3 / 13

Call her

EXERCISE C: LISTEN TO ANOTHER PHONE CALL AND WRITE THE MESSAGE



While you were out

Caller: Ethan

Day/date: Friday

Time: 5:30

Message:

EXTRA EXERCISE 1: LISTEN TO THESE MESSAGES ON ANDRE'S VOICEMAIL. CHOOSE THE CORRECT MESSAGE.

- 1 a Pick up the car on Tuesday morning.
b Pick up the car on Friday afternoon.
- 2 a ABC Express will deliver a package tomorrow.
b ABC Express delivered a package today.
- 3 a Susan is inviting Andre to a party on Saturday.
b Susan is telling Andre she will come to his party.
- 4 a The shirt has arrived.
b the shirt hasn't arrived yet.
- 5 a Kathy cannot go to dinner.
b Kathy can go to dinner after work.
- 6 a Dr. Costello can give Andre a dental appointment on Thursday.
b Dr. Costello can give Andre a dental appointment on Tuesday.



EXTRA EXERCISE 2: LISTEN AGAIN. DOES THE CALLER WANT ANDRE TO CALL BACK OR WILL THE CALLER PHONE AGAIN LATER? CHECK (✓) THE CORRECT ANSWER.

- | | |
|----------------------------------|----------------------------------|
| 1. Andre should return the call. | The caller will telephone Andre. |
| 2. Andre should return the call. | The caller will telephone Andre. |
| 3. Andre should return the call. | The caller will telephone Andre. |
| 4. Andre should return the call. | The caller will telephone Andre. |
| 5. Andre should return the call. | The caller will telephone Andre. |
| 6. Andre should return the call. | The caller will telephone Andre. |

EXTRA EXERCISE 3: DANIEL IS LISTENING TO MESSAGES ON HIS VOICEMAIL AT WORK. IS EACH STATEMENT TRUE OR FALSE? LISTEN AND CHOOSE THE CORRECT ANSWER.

- | | |
|--|--------------|
| 1 a The message is from an airline company. | TRUE - FALSE |
| b The flights are confirmed. | TRUE - FALSE |
| c Free transportation to the hotel is available. | TRUE - FALSE |
| d The driver should not be tipped. | TRUE - FALSE |
| 2 a The message is from the mailroom. | TRUE - FALSE |
| b The package is waiting. | TRUE - FALSE |
| c The mailroom will deliver the package. | TRUE - FALSE |
| d He received a letter. | TRUE - FALSE |
| 3 a The invitation is for dinner. | TRUE - FALSE |
| b He wants to go to a Mexican restaurant. | TRUE - FALSE |
| c He suggests a boat trip after the meal. | TRUE - FALSE |
| d He will call again later. | TRUE - FALSE |
| 4 a The shirts can be picked up now. | TRUE - FALSE |
| b The store is open until 9:00 p.m. | TRUE - FALSE |
| c The cost is \$29. | TRUE - FALSE |
| d You can pay by check or credit card. | TRUE - FALSE |





EXTRA EXERCISE 4: LISTEN AGAIN. WHAT IS EACH CALLER'S PHONE NUMBER? WRITE THE ANSWERS.

1 Mary [] - []

2 Peter []

3 Mike [] - []

4 Mrs. Jones [] - []

EXTRA EXERCISE 5: LISTEN TO THE CONVERSATION. WRITE THE MISSING WORDS.

A: Mike called today. He wants to go to the restaurant with us tonight.

B: Did he leave his number?

A: Yes. It's [] - [] - []. He also asked us to invite Lisa.

B: Did he leave her number?

A: No, but I have it memorized. It's [] - [].

B: Got it. We should call the restaurant, too. I think their number is [] - [].

