

Essay check list

Introduction

- Are the introductory remarks (general background) adequate, relevant, and logically linked to the thesis/scope?
- Are the topics covered in the body (the scope) clear?
- Are they in the same order as the topics are covered in the body?
- Is the thesis statement clear?

Body paragraphs

- Is the topic (controlling idea) of the paragraph clearly stated in the topic sentence?
- Is everything in the paragraph related to this topic?
- Are there adequate explanations or examples?

Concluding paragraph

- Is there a concluding signal ("In conclusion")?
- Is the thesis statement restated?
- Does the concluding summary contain all the main points made in the body paragraphs?
- Is there a concluding remark (eg. Future prediction, recommendation etc)?

Referencing

- Have you included in-text references?
- Do in-text references have the correct format of (Author's family name + Date)?
- Are relevant page numbers included in the in-text references?
- Are all in-text references listed in the reference list?
- Does the reference list include the heading: References ?
- Are references listed in alphabetical order?
- Is one element of every reference written in italics?

Language

- Are 'the' and 'a/an' used correctly?
- Do all singular countable nouns have a determiner (a/the/his/her/this/that)?
 - check whether the nouns should be plural
- Have you used hedged language/lower modality language – especially for the objection?
- Is your writing cohesive (uses a good theme/rheme pattern, discourse markers, pronouns etc)?

Formatting and other requirements

- Is the word count (not including referencing) within 800-1000 words?
- Is your work saved as a word file?

**If you have answered yes to these questions, you are probably ready to submit. Submit your work and check the turn it in similarity report. Improve any paraphrasing if necessary.