

Check your writing: matching

Best wishes, Sira

If I were you, I would...

I'm really looking forward to seeing you!

So, about Saturday

Hi Chris, Great to hear from you

Starting the email.



A light blue rectangular box for writing the start of the email.

Referring to one of Chris's questions.

A light blue rectangular box for writing a response to a question.

Giving advice.

A light blue rectangular box for writing advice.

Pre-closing formula. (Something friendly to say just before the end.)

A light blue rectangular box for writing a pre-closing formula.

Finishing the email and signing your name.

A light blue rectangular box for writing the signature and closing.