

B. GRAMMAR:

Exercise 1: Match the present results (present simple) with the past events (present perfect)

1. I've finished university.	●		●	I have a degree.
2. Andy's found a new job.	●		●	He now works for a bank.
3. I've lost my school bag.	●		●	Do you think I should accept it?
4. They've offered me a better job.	●		●	I can relax tonight.
5. I've done all my homework.	●		●	Now she needs to find a job.
6. My grandparents have retired.	●		●	I can't find it everywhere.
7. Daniel's broken his arm.	●		●	He can't go to school this week.
8. Helena's left school.	●		●	They don't go to work any more.

Exercise 2: Complete the sentences. Use the past participle of the irregular verbs in brackets.

1. He wasn't very good when he started, but he's _____ (become) a very good teacher in the last few years.
2. Have you _____ (chose) a career yet? Do you know what you want to do when you leave school?
3. I studied History for five years at school, but now I've _____ (forget) almost everything.
4. It's been a very useful course and you're a great teacher – you've _____ (teach) me a lot.
5. I've _____ (send) emails to lots of companies asking for a job, but nobody's offered me one yet.
6. Have you _____ (be) on any training courses this year?
7. I need to write a 10,000-word essay by the end of my course, but I've only _____ (write) 2,500 words so far.
8. I studied Business at university, but I've _____ (learn) more in my first month at work than in three years at university.
9. Sorry I haven't finished the presentation yet. I haven't _____ (have) time.
10. OK, so now that I've _____ (show) you what to do, it's your turn.

Exercise 3: Read the information. Then choose the correct answers to complete the conversation.

The words **already**, **yet** and **just** have slightly different meanings.

- *already* = before now, or before a particular time in the past

Example:

*I've **already** done it.*

= I did it in the past so I don't need/plan to do it again.

- *yet* = before now or before that time

Example:

*I haven't done it **yet**.*

= I didn't do it in the past so I still need/plan to do it in the future.

- *just* = a very short time ago

Example:

*I've **just** done it.*

= I did it very recently (e.g. in the last few minutes).

A: Hey, I've already/just/yet remembered. We need to hand in our essays tomorrow. Have you started writing yours just/yet ?

B: Actually, I've just/yet started. I started planning it half an hour ago. But I haven't written anything already/just/yet . I'm still thinking about what to write. What about you?

A: I started working on it at the weekend. I've already/just/yet written about half of it, but there's still a lot of work to do.

B: Oh, that's not so bad. And have you planned everything just/yet ?

A: No, I haven't planned the end already/just/yet . I mean, the first half's good, but I don't know what to write for the ending. What about you?

B: I've just/yet told you! I started half an hour ago!

A: Oh, yes, sorry. And what about David? Has he started just/yet ?

B: Started? He's already/just/yet finished! He wrote the whole essay last weekend!

Exercise 4: Complete the sentences. Use the words in brackets with the present perfect. Use contractions where possible (e.g. *haven't*). The first one has been done for you.

1. My sister's just started university – it's her first week this week. (my sister / just / start)
2. I'm really pleased. _____ all my exams. (I / pass)
3. We finished our project over a month ago, but our teacher _____. (not / check / it / yet)
4. _____ to go to evening classes to learn how to write computer programs. (I / already / decide)
5. Don't worry. _____ anybody your exam results. (I / not / tell)
6. I think the job interview went well, but _____, so I don't know if I've got the job or not. (they / not / contact / me / yet)
7. Why are we doing this training course again? _____ it three times! (we / already / do)
8. I'm really worried. I think _____ my end-of-course test. (I / fail)

Exercise 5: Correct the questions. Use the present perfect. Use contractions where possible (e.g. *hasn't*).

1. You take all your exams yet? I've already finished mine.
2. Where Lisa go? She was here a second ago.
3. Anybody see my bag? I can't find it.
4. Why you not finish your report? I asked you to hand it in today.
5. You hear the news? They've offered me a promotion!
6. What you do to your hair? It looks terrible!