

CROWNE PLAZA

Los Angeles Airport

Emergency Fire Procedures

- If you detect a fire, call emergency, 1999, and the Fire Department, 9+911. Engage the fire alarm, alert other guests, and exit the building.
- If a fire is detected inside the room, exit the room immediately, close the door, and activate the nearest emergency alarm. Notify in-house personnel by dialling 1999 and the Fire Department at 911.
- If you are alerted to fire in the building, make sure it is safe to leave your room. Check for heavy smoke. Once you have determined it is safe, take your room key and proceed to the exit nearest to you.
- If it is not safe to leave your room, fill your bathtub and other containers with water. Block all openings, such as vents and under the door, with wet towels. This will prevent fumes from entering your room. Call the hotel staff, informing them of your location.
- If smoke already exists in your room, hold a wet towel over your mouth and stay low.
- Do not break any windows unless absolutely necessary. This will only worsen the situation.
- Do not try to exit by use of the elevators.

It is important to remember that in any emergency situations your ability to STAY CALM during the evacuation process is the key to success.

Question 1 – 4. Word use

Decide which of the following choices is closest in meaning to the underlined word in the sentence and write down the corresponding letter.

1. If you detect a fire, call emergency, 1999, and the Fire Department, 9+911.

- A. see
- B. hear
- C. both of the above

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2. If a fire is detected inside the room, exit the room immediately, close the door, and activate the nearest emergency alarm.

- A. run fast to
- B. shake with all might
- C. bring into use

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3. Once you have determined it is safe, take your room key and proceed to the exit nearest to you.

- A. check carefully
- B. move forward to
- C. look for

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4. Block all openings, such as vents and under the door, with wet towels.

- A. holes that smoke can come through
- B. places that can hold back water
- C. places that can block the smoke

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Question 5. Multiple-Choice Questions

Which one of the following steps may *NOT* be correct when the hotel you stay in is on fire?

- A. Activate the emergency alarm.
- B. Run to the nearest elevator.
- C. Block the space between the floor and the door.
- D. Take the room key.
- E. Fill the sink with water.

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Question 6 - 10. Sentence-Completion Questions

Complete the following sentences with **NO MORE THAN THREE WORDS** taken from the passage.

- 6. When you decide it is safe to leave your room, run quickly to the nearest
- 7. When you don't feel it is safe to leave the room, call the hotel staff to tell them about

8. If you detect heavy smoke in your room, cover your mouth with
9. Unless necessary it is not suggested to
10. The key to success in all emergency situations is