

Exercise 2 : Read the writing task below and then answer the questions that follow. Read the email from Sharina and underline the abbreviations.

**E-MAIL MESSAGE**

To : Auntie Mariam

Hello Auntie Mariam,

How are you and Uncle Man? I want to invite you both to a party for Grandma and Grandpa's 50<sup>th</sup> wedding anniversary!

We're having it on Saturday 26<sup>th</sup> at that nice Thai's restaurant on Telawi St. We're inviting all of our relatives and some of Grandma and Grandpa's friend as well.

Our tables are booked for 8pm and I hope to see you there.

Let me know if you can come .

Love,

*Sharina*

Write a reply email to Sharina and circle the correct answers below:

1. a ) You are having a party for your grandfather's 50<sup>th</sup> birthday.  
b ) You are celebrating your grandparent's 50 years of marriage.
2. a ) You must write a formal email.  
b ) You must write an informal email.
3. a ) You will send the email to a member of your family.  
b ) You will send the email to someone you don't know.