

**TOEIC ACADEMY - Trung tâm luyện thi TOEIC tốt nhất Hà Nội**  
**PRACTICE**

01. A replacement for the outgoing advertising manager has not yet been \_\_\_\_\_, but the possibilities have been narrowed down to five applicants.  
(A) chose  
(B) choice  
(C) chosen  
(D) choose

02. Each year, Gibbins Foods, a local food manufacturer, \_\_\_\_\_ five thousand cans of vegetables to the city's homeless shelters.  
(A) donates  
(B) to donate  
(C) donating  
(D) are donated

03. The contract stipulates that an employee is \_\_\_\_\_ do overtime during weeks that presentations or special reports are being prepared.  
(A) requirement  
(B) requires  
(C) required  
(D) requisition

04. The campaigns that \_\_\_\_\_ assigned to the broadcasting division have been scrapped due to lack of support.  
(A) having  
(B) were  
(C) be  
(D) had

05. The announcement in the newsletter is meant to \_\_\_\_\_ Mr. Meyer's remarks on the merger between the two communications firms.  
(A) Clarified  
(B) be clarified  
(C) clarification  
(D) clarify

06. No matter what the brand, computers purchased at this shop will be \_\_\_\_\_ free of charge for a full year from the date of purchase.  
(A) service  
(B) servicing  
(C) to service  
(D) serviced

07. First-class seats are \_\_\_\_\_ with Internet hook-ups, global telephones and faxing capabilities for all of your airborne professional needs.  
(A) equip  
(B) equipment  
(C) equipped  
(D) equipping

08. The manager is \_\_\_\_\_ to announce that Morgan & Co. will be giving stock options to all interested employees.  
(A) please  
(B) pleased  
(C) pleasant  
(D) pleasing

09. After today's planning session is completed, the members of each group will be \_\_\_\_\_ a report of their team's objectives for the next three years.  
(A) generation  
(B) generate  
(C) generated  
(D) generating

10. We would like you \_\_\_\_\_ by our assistant manager who will give you a tour of the company's offices and facilities.  
(A) escorting  
(B) to escort  
(C) to be escorted  
(D) escort

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11. Harwood Department Store will be \_\_\_\_\_ later this weekend to allow our shoppers to take advantage of our end-of-season clearance sale.

(A) close  
(B) closes  
(C) to close  
(D) closing

12. To meet the special needs of our branches in Asia, a total of twenty-four trained staff will \_\_\_\_\_ to Japan, Hong Kong, and Thailand.

(A) send  
(B) be sent  
(C) be sending  
(D) have sent

13. Membership at the exclusive sports club \_\_\_\_\_ benefits ranging from the use of all sports equipment to discounted rates at the club's restaurant and bar.

(A) includes  
(B) to include  
(C) have included  
(D) including

14. The introduction of the specially trained conflict resolution advisors \_\_\_\_\_ to reduce tension between management and frustrated employees.

(A) expected  
(B) is expected  
(C) has been expecting  
(D) will have been expecting

15. If the director \_\_\_\_\_ that the top candidate was still a consultant for Master Lines, Inc., he could have given others greater priority.

(A) tell  
(B) telling  
(C) had told  
(D) had been told

16. \_\_\_\_\_ the machine's continued operation, a thorough check by maintenance personnel should take place bimonthly.

(A) To be ensure  
(B) To ensure  
(C) Will ensure  
(D) Ensured

17. The winners of the logo contest are \_\_\_\_\_ to be at the dinner this evening, which will begin at 8:00 p.m. at the International Plaza Hotel's Blue Room.

(A) plan  
(B) plans  
(C) planning  
(D) planned

18. Participants in the seminar were \_\_\_\_\_ to make hotel reservations by the date indicated on the list of hotels.

(A) advisable  
(B) advisory  
(C) advising  
(D) advised

19. Before structural renovations take place, all businesses must \_\_\_\_\_ the building as indicated in the official notice issued last month.

(A) vacant  
(B) vacancy  
(C) vacate  
(D) be vacated

20. Access to the computer terminals \_\_\_\_\_ during evening hours, so it is necessary for us to finish the work during the day.

(A) restrict  
(B) to restrict  
(C) is restricted  
(D) has restricted

Questions 21 – 24 refer to the following letter.