

**Drag and Drop the correct answer.**

**(Copying text)**

1. Many websites have text that can be \_\_\_\_\_ and \_\_\_\_\_ into word processor and other application.
2. If you want to copy the text, you need to \_\_\_\_\_ and \_\_\_\_\_ the text you want to copy.
3. \_\_\_\_\_ click on the selected text and click on '\_\_\_\_\_'. The selected text will then be copied to your computer's \_\_\_\_\_.
4. How to paste the texts that you have copied? Go to '\_\_\_\_\_ ' menu and click on '\_\_\_\_\_'. You can also paste the text using the shortcut '\_\_\_\_\_ '.

copied  
clipboard  
ctrl + v  
click  
pasted  
Edit  
copy  
drag  
right  
paste

**Choose the correct answer.**

**(Copying images)**

1. Most of the photographs, illustrations and other images on the internet cannot be copied to your computer.  
\_\_\_\_\_
2. Right click on the image and click on **Copy** from the menu if you want to copy the image. \_\_\_\_\_
3. The image that you have copied will be copy to your computer's clipboard. \_\_\_\_\_
4. Open the folder on your computer where you would like to store the image. \_\_\_\_\_
5. If you want to paste the image, left click and choose 'Paste' from the menu. \_\_\_\_\_