

Working with words

Complete the missing words in the sentences with one word in each space.

- 1 We need to reduce our e c drastically to cut down on our electricity bills.
- 2 We need to use e -f products in the new factory in order to pass the Green Test.
- 3 The business now r all bottles, so could you take back your empty ones?
- 4 Barcelona is imposing traffic restrictions in the town centre in an effort to r p.
- 5 We must stop using f f, and start using sustainable energy like wind power.
- 6 Don't t a those shoes: I know they're broken, but I know a place that recycles them.
- 7 Most companies have a box near the photocopier for waste paper to be r.
- 8 This summer was the hottest I can remember ever. It's clearly due to g w.
- 9 It's a beautiful village, but they heat their homes with coal, and the c e are very high.
- 10 Solar power is a cleaner option, and also a r s.

Language at work

Complete the sentences with the correct form of the verb in brackets.

- a If the weather ¹¹ be good tomorrow, we ¹² walk to the conference.
- b What savings ¹³ we / make for our department if we ¹⁴ reduce our consumption of paper?
- c How much ¹⁵ we / save if we ¹⁶ ask customers to bring their own carrier bags?
- d If they ¹⁷ not / improve the bike lanes, people ¹⁸ continue to travel by bus and car.
- e What ¹⁹ your boss / say if you ²⁰ ask to work from home for one day a week?