

BOOK - 4 - UNIT 1 & 2 GRAMMAR AND VOCABULARY - PART 2

Speaking Skill

A. Listen to a conversation between a boss and a new employee. Write the phrases used to confirm understanding.

Boss: Welcome to Sam's Market. We're glad to have you on the team. Have you taken a look at our dress code?

David: Thanks. I'm excited to be here. No, I haven't had a chance to look at it yet.

Boss: No problem. Our main policy is that all our employees have to wear a red polo shirt and black pants. The shoes should match the pants.

David: (1) _____ the shoes must be black or are they OK if they match in style?

Boss: No, they have to be black.

David: (2) _____

Boss: But if you ever work the night shift, it's OK to wear jeans.

David: (3) _____ day shifts must wear black pants, but if I work after 10:00 in the evening, it's OK to wear jeans?

Boss: Exactly. We want people to dress more formally when customers are here. It's less important if nobody is around.

David: (4) _____, there are no customers at night. Is that correct?

Boss: Yes, correct. We close at 9:00.

David: That makes sense. Thanks.

Grammar

A. Read the following situations and suggestions. Correct the error in subjunctives. If there is no error, write **NE**.

Situation 1: Somebody is opening a new restaurant and wants it to look attractive to potential customers.

1. I advise that you are creating a sunny space with lots of windows.

2. I suggest that you hang pictures of the local community on the walls.

3. It's best that you advertised in the local paper.

Situation 2: Somebody is creating a tourism advertisement for your city and wants to show the best parts of the city to attract tourists.

4. It's a good idea that he only shows pictures of beautiful places.

5. I recommend that he is showing the local park.

6. I insist that he make it clear that the city is beautiful all year round.

Situation 3: Somebody is going to a job interview and wants to impress their future boss.

7. Employers often suggest that you dress formally for the interview.

8. It's recommended that you come prepared to ask questions.

9. I advise you arrived early for the appointment.

10. It's essential that you are talking about your prior work experience.
