

- 1 Use the words in the box to complete the text about the advantages and disadvantages of email.

• arrives • attachment • expensive • junk • message • quick  
• send • texting • too • uses • virus • wish

## Advantages of email

It's very <sup>1</sup> . You can send a message and it usually <sup>2</sup> a few seconds later.

You can <sup>3</sup> an email message anywhere in the world.

It's not <sup>4</sup> . It's cheaper than <sup>5</sup> if you want to send a message to a friend in another country.

And you can send the same <sup>6</sup> to lots of different people at the same time.

## Disadvantages of email

Not everyone <sup>7</sup> email.

You get quite a lot of <sup>8</sup> mail from people wanting to sell things. It's really annoying.

Sometimes it's just <sup>9</sup> quick and easy. You write an email and send it without thinking and then you <sup>10</sup> you hadn't.

An email might have an <sup>11</sup> with a <sup>12</sup> , which can really mess up your computer.