

Title:
What the procedure will show you how to do

Goal
What you will achieve by the end of the procedure

Material
What you will need and how many of each item.

Steps
Step-by-step instruction to show what to do in order.

Bossy words
A bossy word or better known as *imperative verb* is one that tells someone to do something, so that the sentence it is in becomes an order or command. For example, in this sentence (a command, telling an action that must be done): Fold your clothes up. The *imperative verb* is 'fold'. Think them as orders from a boss!

Numbered steps

Bullet points

How To Make Lemonade Juice

Follow these instructions to make yourself a glass of delicious lemonade.

To make lemonade, you will need:

- a jug
- a wooden spoon
- an lemon squeezer
- three lemons
- a cup of sugar
- water

Steps:

1. Cut the lemons in half and squeeze them on the lemon squeezer.
2. Pour the lemon juice into the jug.
3. Fill the jug with water
4. Add the sugar
5. Stir until the sugar is mixed completely.

Your lemonade is ready to be served.

More examples for giving instructions.
 Wash the dishes.
 Kick the ball.
 Close the door.
 Stir the pancake mix until there is no lumps.

A. Add some imperative verbs to the sentences below to turn them into instructions.

Plug	Shut	Pour	Turn	Switch
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1. _____ right at the traffic lights.
2. _____ the juice into the glass.
3. _____ the kettle in before you use it.
4. _____ on the television, please.
5. _____ the window, it is very cold.

B. Complete this procedural writing below.

Follow these instructions _____

You will need:

- _____
- _____

Steps:











Now your hands are clean from germs.