



Medical Emails #2

Instructions: Use the information in the email to answer the questions.

To:	MaryAM@yahoo.com	Show BCC
Cc:		
Subject:	Ultrasound Appointment	Plain Text

Dear Mary Addim,

We have scheduled an ultrasound appointment for you on Monday, April 11th at 9:45am at the MET Campus. Please arrive at the hospital at least 15 minutes before your appointment. When you arrive at the hospital, take the main elevator to the 1st floor. The Ultrasound office is the first door on your right when you come off the elevator.

You must drink at least 2 liters of water between 7am and 9am on the morning of your appointment. Remember to wear a mask at the hospital.

Phone me this week at the number below to confirm you can come to this appointment. The results of the test will be sent to your family doctor.

Thank you,

Martin Smith
Ultrasound Department, MET Hospital
519-979-5877 x245

1. Who is the email to? Martin Mary Ultrasound
2. Who is the email from? Martin Mary Ultrasound
3. The subject of the email is: MaryAM@yahoo.com True False
4. When is the appointment? April 11th MET Campus Ultrasound
5. Where is the appointment? April 11th MET Campus Dr. Office
6. She needs to be there 5 minutes before the appointment. True False
7. What floor is the Ultrasound Department on? 1st 2nd 3rd
8. What does she need to wear at the hospital? gown mask gloves
9. What does she need to do before the appointment (check 2 things).
drink water visit the doctor phone Martin pay money