IELTS Reading practice

Filling gaps

1. Fill the gaps in the passage with the following words:

commute ***mobility*** ***instant*** ***efficient*** ***remote***

smartphones ***locations***

Telecommuting, _____ work, or telework is a work arrangement in which employees do not _____ to a central place of work. A person who telecommutes is known as a "telecommuter", "teleworker", and sometimes as a "home-sourced," or "work-at-home" employee. Many telecommuters work from home, while others, sometimes called "nomad workers", use mobile telecommunications technology to work from coffee shops or other _____.

Telework is facilitated by tools such as groupware, virtual private networks, conference calling and videoconferencing. It can be _____ and useful for companies since it allows workers to communicate over long distances, saving travel time and cost. Furthermore, with their improving technology and increasing popularity, _____ are becoming widely used in telework. They substantially increase the _____ of the worker and the degree of coordination with their organization. The technology of mobile phones allows _____ communication through text messages, camera photos, and video clips from anywhere and at any time.

LIVEWORKSHEETS