

Polite request

Name _____

Date _____

I'd like to send ...

I'd like to mail ...

I'd like to post ...



Watch and listen Muna's conversation at the Post Office. Fill the gaps.

put send scales want package

1 Desk clerk Hello. What can I do for you?

Muna I'd like to send a _____, please.

2 Desk clerk _____ it on the _____.

Muna Here?

3 Desk clerk Where do you _____ to _____ it?

Muna Somalia.

long does

it's

cheapest

do you

you are

will be

take about

much does

4 Desk clerk How _____ want it sent? International Tracked?
Standard? Economy?

Muna Which one is the _____?

5 Desk clerk Economy. _____ £4.50.

Muna How _____ it take?

6 Desk clerk That will _____ a week. Standard takes 3
working days.

Muna Is it guaranteed?

7 Desk clerk No. Only International Tracked is guaranteed
delivery. Your friend will have to sign for it.

Muna I'll send it International Tracked, please.

How _____ it cost?

8 Desk clerk That _____ £7.50.

Muna Here _____.