

# Risk Assessment

## What is a risk assessment?

A risk assessment is an examination of a workplace environment where given tasks are undertaken. In short, the goal of the risk assessment is to highlight any hazards, and outline steps to prevent harm.

## What are the five steps to risk assessment?

- Step 1 identify the hazards
- Step 2 decide who may be harmed and how
- Step 3 evaluate risks and decide on control measures
- Step 4 record your findings
- Step 5 review the risk assessment

## When should a risk assessment be carried out?

The HSE currently stipulate that you should carry out a risk assessment before you undertake work and needs to be updated any time there is a change in the workplace, e.g. a new machinery is used, a device is fixed, tasks have been changed, etc.

## Who can do risk assessments?

The HSE currently state that specific training or qualifications are not essential to carry out a risk assessment. However, they do state that as an employer you must appoint someone who is competent, with the necessary skills, knowledge and experience to manage health and safety in your organisation.

## Why do we do a risk assessment?

To ensure that all groups of people including but not limited to employees, contractors, and members of the public are protected from risk of injury or ill health.

## Is risk assessment a legal requirement?

If you are an employer, or even self-employed, then it is a legal requirement to assess the health and safety risks arising from work undertaken.

# Risk Assessment

Which definition describes the risk assessment:

Highlighting any hazards, and outlining steps to prevent harm

An examination of a workplace environment

An examination of a workplace environment to highlight any hazards, and outline steps to prevent harm

Risk Assessment ----- a legal requirement.

Is

Is not

If you are a self-employed you do not need to do risk assessment:

True

False

If you are employee, legally it is your responsibility to do the risk assessment.

True

False

Who can do risk assessments?

HSE members

Trained people with certificate

Employers

someone who has experience to manage health and safety in your organisation

someone who is competent, with the necessary skills, knowledge and experience to manage health and safety in your organisation

# Risk Assessment

put the 5 steps of the risk assessment in order:

|        |                                                      |
|--------|------------------------------------------------------|
| Step 1 | <b>record your findings</b>                          |
| Step 2 | <b>evaluate risks and decide on control measures</b> |
| Step 3 | <b>review the risk assessment</b>                    |
| Step 4 | <b>identify the hazards</b>                          |
| Step 5 | <b>decide who may be harmed and how</b>              |

When should a risk assessment be carried out?

Every month

Annually (every year)

Every day

Before you undertake work and any time there is a change

Every week

Who is not considered during the risk assessment:

Employees

Employer

Public

Contractors

All groups of people should be considered.

Fill in the blank spaces to complete the sentences:

Risk assessment is important since it helps to ensure that all groups of people including but not limited to employees, contractors, and members of the public are protected from risk of injury or ill health.

Step 3 of the risk assessment is to evaluate risks and decide on control measures.

Step 1 of the risk assessment is to identify the hazards

Step 5 of the risk assessment is to review the risk assessment