

Writing -tenant-working-problem-in-have-fix-send-you-
sincerely- call-day- writing - problem- working- in- have- send- fix- fix- you- your-

Complete the e mail; use the words from the box.

Dear Mr. Omer,

I am your _____ living in unit #25. I'm
_____ about a _____ in my apartment.

The furnace has not been _____ since morning. It's
freezing _____ the _____ and I _____ a baby. I
_____ afraid, she will _____ sick.

Can you please _____ someone to _____ the furnace
by 4pm. If no one _____ to _____ the furnace today, I
will get it _____ by myself and send _____ the bill.

Waiting for _____ reply. You can _____
me @403-378-0987, I am home all _____.

Thanks,

Anita