



# **NIYAZ NATIONAL SCHOOL**

## **WORKSHEET**

### **GRADE 2**

**Topic: Start with MS Word 2016**

- Drag the proper steps number for the following action to Start with MS Word 2016.

**Step 1**

**Step 2**

**Step 3**

**Step 4**

**Step 5**

**1. You will see the list of Program in Alphabetical order.**

**2. Select MS Word From the list of Program.**

**3. Click on Start Button.**

**4. Your MS Word Program will start Select the Blank Document to create new one.**

**5. Scroll Down and See the List of Program Starts with W.**