



NIYAZ NATIONAL SCHOOL

WORKSHEET

GRADE 2

Topic: Start with MS Word 2016

- Drag the proper steps number for the following action to Start with MS Word 2016.

Step 1

Step 2

Step 3

Step 4

Step 5

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|----------------------------------------------------------------------------------------|--|
| 1. You will see the list of Program in Alphabetical order. | |
| 2. Select MS Word From the list of Program. | |
| 3. Click on Start Button. | |
| 4. Your MS Word Program will start Select the Blank Document to create new one. | |
| 5. Scroll Down and See the List of Program Starts with W. | |