

Name: _____

Steps in a Process



Read the paragraph below. Answer the questions.

It was almost time for lunch. Kara got her ingredients: lemon, water and sugar to make lemonade. First, Kara's mom cut the lemons in half. Next, Kara squeezed the juice into a jug. Then, she added 3 cups of water. After that, she added sugar. Finally, she mixed it with a big spoon. It was time for lunch.

1. Which step is not part of making lemonade?

2. Which clue word tells you the last step?

3. Click on the 3 ingredients used to make lemonade.

sugar flour water lemon salt

4. Click and drag the numbers 1, 2, 3, 4 and 5 to tell the steps used to make lemonade.

- ☐ Mix with a big spoon
- ☐ Squeeze the juice into a jug
- ☐ Cut the lemons in half
- ☐ Add sugar
- ☐ Add 2 cups of water

B. Read the paragraph below. Answer Numbers 1-4.

Authors are people who write books and articles. The first thing an author needs in order to write is a good idea. If an author needs to research, the next step is to head off to the library or interview others. Then an author may write an outline. Next he/she begins writing the first draft. However the next part is the hardest – rewriting! This part can take the longest. When the story is finally finished, the author sends it to the publisher. If the publisher likes the story, they print and sell it. Then, hopefully, many people will read it. Writing is hard work, but it is worth it.

5. What is the first thing an author must have in order to write a story?
6. Which step comes right after writing the first draft?
7. What happens just before the story is read by many people?

C. What happens after the author finishes a story? Tell the steps in order.

First.

Next

Then
