

Work Words



1 Job synonyms

Match the job-related words on the left with their definitions on the right.

a career	a type of work that needs special training or a particular skill
a profession	something that people make for money
an occupation	a specific job, e.g. Assistant Manager in a store
a position	a job or series of jobs someone does in their working life, often in one specific area
a job	a type of work that requires special schooling or education

(if your pen doesn't work, copy the definitions in the box below. 1 definition per line)

2 Types of work - Write the types of work next to the situations.

casual work	shift work	full-time work	part-time work
freelance work	self-employment	volunteer work	intern work

shift work	Aline prefers to work at the supermarket during the night because the pay is better.
	Christine's works only in the evenings because she goes to school in the mornings.
	Every day, John starts work at 9 am and gets off work at 5:00 pm.
	Hannah helps out at the beach picking up trash. She doesn't get paid.
	Ian has his own delivery company.
	Lena occasionally paints pictures and sells them to the local art gallery
	Peter is a photograph; he sells his pictures to different newspapers.
	Fiona is working in ANTEL. She doesn't get paid, but she'll get experience to put in her CV.



3 Blue Collar / White Collar jobs

Classify the following jobs into white or blue collar. Write **four** jobs into each category.

banker	sales manager
mechanic	receptionist
electrician	accountant
cook	policewoman
secretary	waiter
plumber	computer programmer

blue collar				
white collar				

Add two more jobs to each category (not from the list)

blue collar		
white collar		

white collar

A white-collar job is work that does not require manual labor and usually takes place in an office. This may involve sitting at a desk or working with a computer.



blue collar

A blue-collar job is work that involves manual labor. This may involve manufacturing, construction, custodial work, and other kinds of physical work.



4 Career Paths - Put the following sentences about Mark's career into the correct order:

- ☐ After a successful interview at Chemotech Inc, he was **hired** as a junior engineer.
- 1** After graduating from university, Mark decided to **apply** for a job as an engineer.
- ☐ After nearly 20 years of running his own business, Mark decided to **retire** early.
- ☐ Chemotech ran into financial difficulties during the economic crisis, and Mark was **laid off**.
- ☐ He decided to become **self-employed** and start his own business.
- ☐ Mark worked hard for seven years and **got promoted** to the position of senior engineer.

5 Career Paths – Look at activity 4 and Put the expressions in bold next to their meanings

- | | |
|----------------|--|
| retired | stop working. |
| | lose your job. |
| | get employed. |
| | work independently, not for an employer. |
| | move to a higher and better position. |
| | officially ask for a job. |



6 Ms. Souza profile – LISTEN to Ms. Souza profile and complete her job application.

1 PERSONAL INFORMATION

TITLE MR ☐ MS ☐	GENDER MALE ☐ FEMALE ☐
LAST NAME	FIRST NAME
NATIONALITY	

3 EMPLOYMENT INFORMATION

CURRENT JOB
EXPERIENCE IN ACCOUNTING ☐ SALES ☐ HUMAN RESOURCES ☐ MARKETING ☐

2 SKILLS & EDUCATION

NATIVE LANGUAGE	SECOND LANGUAGE
OTHER STUDIES	PERSONALITY

4 INTERESTED POSITION

APPLICATION FOR CLERK ☐ SALES MANAGER ☐ SALES ASSISTANT ☐ RETAIL ☐
PREFERRED TIME DAY SHIFT ☐ NIGHT SHIFT ☐ FLEXIBLE HOURS ☐