

Audacity program

Match:

- | | |
|---|--------------------------------|
| To start voice recording through the program, | click <u>"Play" button</u> |
| - To finish recording, | <u>effect menu</u> |
| - To listen to the sound that has been entering | click <u>"Stop" button</u> |
| - Add effects on the sound from | click the <u>Record button</u> |

Arrange steps To export an audio file

- Select the appropriate extension of the audio file. ()
From the File menu, select "Export Audio" ()

To delete an audio section Press _____ from the keyboard.

Arrange steps To Cut and paste an audio clip

- From the Edit menu select " Paste" (1)
From ' Edit menu " select " Cut" (2)
Move the pointer on the timeline (3)

Open shot program

Import image files into the program:

- Drag and drop the sound on track ()
Preview the video ()
Click Import files icon + in the Main Toolbar to add the images ()
Put Images in order on the Timeline ()
Import Sound files into the program ()

Add Effects to a Video Clip

- Some effects appear.
Drag and drop the effect to add it to the clip
Choose an effect.
To delete the effect, right click the effect sign and select "Remove Effect"
Click "Effects" tab.

1
2
3
4
5

Add Transitions to a Video Clip

- Drag and Drop one of the transitions to add to the video clip ()
- Click the "Transitions" tab. ()
- Some transitions appear. ()

The transition is put at the _____ or the _____ of the video clip

Add Text to a Video clip

- From the Title menu , select Title, the dialogbox:
Save text in a file 1
"Text Color" 2
"Select a template" 3
"Background Color" 4
"Change Font" 5

Export a Video Clip to file

- Press _____ Video in the _____ Toolbar, or _____ menu, then _____ video.