

4 Read and answer.

Match the extracts from the email 1-5 with their functions a-e.

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| 1 Dear Mr Brown | a a polite opening sentence |
| 2 I hope that you are very well | b a polite closing |
| 3 I am writing to request a visit to the Mir'aah site. | c a closing comment |
| 4 Any help you can provide will be greatly appreciated | d a polite greeting |
| 5 Kind regards | e a request |