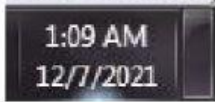
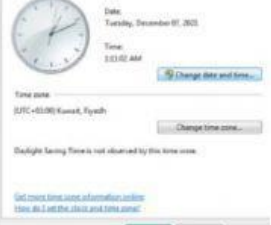
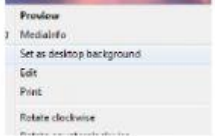


Q1 : Arrange the following steps to do the specific task :

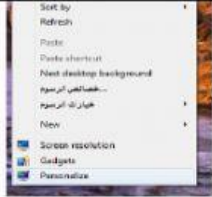
1. 1. Change the date and the time.

|                                                                                                                          |                                                                                                                       |                                                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
|  <p>Click on the date and time icon</p> |  <p>Change the date and the time</p> |  <p>Click on change date and time</p> |
|                                                                                                                          |                                                                                                                       |                                                                                                                         |

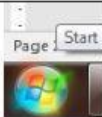
2. Change your desktop wallpaper :

|                                                                                                                            |                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
|  <p>Choose set as desktop wallpaper</p> |  <p>Right click on the picture</p> |
|                                                                                                                            |                                                                                                                       |

### 3. . Change themes.

|                               |                                                                                                           |                                                                                                              |
|-------------------------------|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| Right click on the background |  <p>Choose the theme</p> |  <p>Choose personalize</p> |
|                               |                                                                                                           |                                                                                                              |

### 4. . Add a sticky note.

|                                                                                                                   |                                                                                                           |                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
|  <p>Open sticky application</p> |  <p>Open start menu</p> |  <p>Add your notes</p> |
|                                                                                                                   |                                                                                                           |                                                                                                           |

### 5. Change the view layout

|                             |                 |                                                                                                                  |
|-----------------------------|-----------------|------------------------------------------------------------------------------------------------------------------|
| Choose your favorite layout | Open the folder |  <p>Click on layout icon</p> |
|                             |                 |                                                                                                                  |