

1 Complete the text with the words and phrases below. There are two extra words.

staff
commute

open-plan
workplace

manager
principal

department
colleagues

facilities
coffee breaks

peers
boss

My father is a ¹ *manager* in an IT company in Abu Dhabi but we live here in Dubai, so he has to ² _____ to work by car every day. He starts work early, at 6.30, and he doesn't usually finish till late. There are about 150 members of ³ _____ in his office and many of his ⁴ _____ are expats from the USA, Australia and Europe. He says that usually a multicultural ⁵ _____ is a good thing, but occasionally there are problems as he doesn't always understand their culture and they don't understand ours. But he likes most of the people he works with and says that his ⁶ _____ is always very understanding.

The company has just moved into a new building and everyone works together in a big ⁷ _____ office. He says this is a much easier way to work as you can talk to your ⁸ _____ without having to get up and walk to another office. In fact, he thinks that if they didn't have ⁹ _____ no one would ever leave their desks!

Only the HR (human resources) ¹⁰ _____ has offices so that they can interview people in private.