

## INDICATORS

- Identifying vocabulary words related to Banking contexts when listening to audios.
- Recognizing specific information about banking when solving listening tasks.

### Directions:

Listen to the audio about banking vocabulary and give the correct order by writing numbers from 1 to 40.

Account _____	Head office _____
Account number _____	Interest _____
Balance _____	Deposit _____
Advisor _____	Loan _____
ATM _____	Guard _____
Bank card _____	Identification _____
ATM card _____	Main branch _____
Bank charges _____	Overdrawn _____
Branch _____	Open an account _____
Bank services _____	Paying-in slip _____
Borrow _____	Passbook _____
Bank manager _____	Payee _____
Bank statement _____	Standing order _____
Counter _____	Withdrawal _____
Close an account _____	Overdraft _____
Cash _____	Transaction _____
Check _____	Savings account _____
Credited _____	PIN number _____
Current account _____	Teller _____
Credit card _____	
Debit card _____	

## **BANKING VOCABULARY.**

### **Directions:**

***Read the concepts and look up in a dictionary the words you don't know. In the next practice you will need this information.***

**Account** - A record of the money that a customer has at the bank. (noun)

**Account number** - A unique number that is used to identify a bank account. (noun)

**Advisor** - A staff member who helps customers. (noun)

**ATM** - Automated teller machine/Cash machine – A device that gives money and can be used to do other account transactions. (noun)

**ATM card** - A small plastic card that an ATM uses to identify a customer and their account. Same as a bank card. (noun)

**Balance** - The amount of money in an account: could be positive or negative. (noun)

**Bank card** - A small plastic card that an ATM uses to identify a customer and their account. Same as an ATM card. (noun)

**Bank charges** - Money to be paid to the bank to use certain services or as a fine if a mistake is made. (noun)

**Bank manager** - The person who is in charge of a branch of the bank. (noun)

**Bank services** - The products that a bank offers. (noun)

**Bank statement** - Either a paper or electronic summary of the money paid into or out of an account that month. (noun)

**Borrow** - To get money from a bank now that a person does not own and so has to pay back to the bank at a later time. (verb)

**Branch** - The bank or the building where customers use the bank services. (noun)

**Cash** - Money in the form of notes or coins. (noun)

**Check** (US) - A written order telling the bank to pay or transfer money to someone. (noun)

**Close an account** - To empty an account of money and tell the bank it is no longer going to be used. (verb phrase)

**Counter** - The area in a bank where the tellers work. (noun)

**Credit card** - A small plastic card that can be used to buy items. The balance has to be paid once at the end of the month. (noun)

**Credited** - To add money to a bank account. (adjective)

**Current account** - A bank account that is designed for everyday use. (noun)

**Debit card** - A small plastic card that can be used to pay for items without giving the seller cash directly. The money is taken from the account immediately. (noun)



**Deposit** - To give the bank money to be added to the customer's account. (verb)

**Guard** - Someone who works at a bank to prevent thieves from stealing the money. (noun)

**Head office** - The place where the bank is run from and where information is stored centrally. (noun)

**Identification** - An item that proves your identity, such as a passport or driver's license. (noun)

**Interest:**

1) The money that needs to be paid each month for borrowing money from the bank, usually a percentage of the total. (noun)

2) The money the bank pays its customers for depositing money with them, usually a percentage of the total. (noun)

**Loan** - Borrowed money that is received now but needs to be paid back, often monthly, with interest added. (noun)

**Main branch** - The biggest branch of a bank in a city that offers the most services. (noun)

**Open an account** - To start an account at a bank for the first time. (verb phrase)

**Overdraft** - An amount of money that can be used each month that the customer does not own. (noun)

**Overdrawn** - To have used more money than there is in the account so that money is owed to the bank. (adjective)

**Passbook** - A book containing a record of all the account transactions. (noun)

**Payee** - Someone who is paid money. (noun)

**Paying-in slip** - A piece of paper to fill-in when depositing money into an account. (noun)

**PIN number** - A four-digit number used to access ATM machines. (noun)

**Savings account** - An account used to save money. It often has a higher rate of interest and penalties for withdrawing money. (noun)

**Standing order** - An instruction to the bank to pay the same person or company the same amount of money on a regular schedule, often monthly. (noun)

**Teller** - A person who works at the bank counter and accepts and gives out money to the bank's customers. (noun)

**Transaction** - Any situation where money is deposited or withdrawn from an account. (noun)

**Withdrawal** - To take money out of an account. (noun)

## **WATCH AND LEARN.**

**Listen to Banking Vocabulary Definitions and choose by ticking in the correct definition for the banking vocabulary in this quiz.**

1) What is the definition of **Balance**?

- A) The amount of money in an account: could be positive or negative.
- B) Money to be paid to the bank to use certain services or as a fine if a mistake is made.
- C) The area in a bank where the tellers work.
- D) Borrowed money that is received now but needs to be paid back, often monthly, with interest added.

2) What is the definition of **Borrow**?

- A) Either a paper or electronic summary of the money paid into or out of an account that month.
- B) To empty an account of money and tell the bank it is no longer going to be used.
- C) To get money from a bank now that a person does not own and so has to pay to the bank at a later time.
- D) Any situation where money is deposited or withdrawn from an account.

3) What is the definition of **Overdrawn**?

- A) The record of the money that a customer has at the bank.
- B) An amount of money that can be used each month that the customer does not own.
- C) A four-digit number used to access ATM machines.
- D) To have used more money than there is in the account so that money is owed to the bank.

4) What is the definition of **Bank manager**?

- A) To start an account at a bank for the first time.
- B) A person who works at the bank counter and accepts and gives out money to the bank's customers.
- C) A staff member who helps customers.
- D) The person who is in charge of a branch of the bank.

5) What is the definition of **Identification**?

- A) Someone who works at a bank to prevent thieves from stealing the money.
- B) An item that proves your identity, such as a passport or driver's license.
- C) A small plastic card that can be used to pay for items without giving the seller cash directly. The money is taken from the account immediately.
- D) A written order telling the bank to pay or transfer money to someone.



Listen to the audios DRAW A LINE to match the picture with the description from the audio.

