

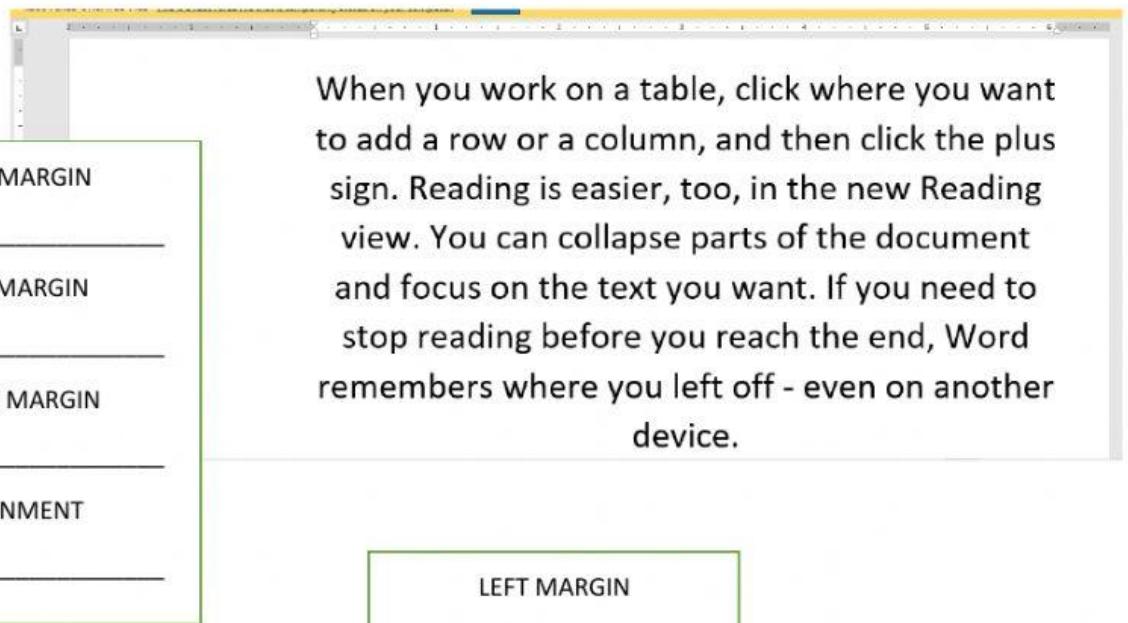
LEFT MARGIN

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RIGHT MARGIN

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When you work on a table, click where you want to add a row or a column, and then click the plus sign. Reading is easier, too, in the new Reading view. You can collapse parts of the document and focus on the text you want. If you need to stop reading before you reach the end, Word remembers where you left off - even on another device.



LEFT MARGIN

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TOP MARGIN

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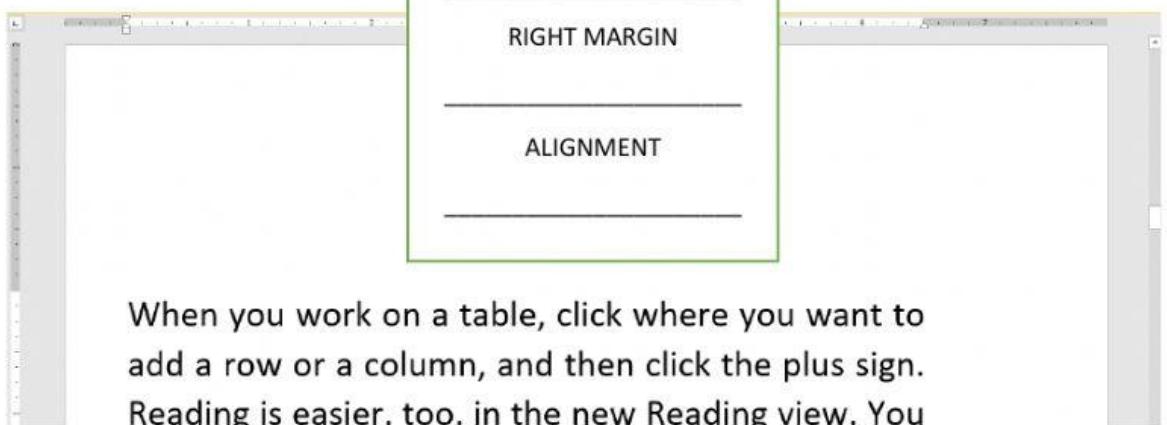
RIGHT MARGIN

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ALIGNMENT

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LEFT MARGIN

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TOP MARGIN

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RIGHT MARGIN

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ALIGNMENT

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