Click the letter a, b, c, or d to choose the correct answer.

1. Application to create a document is …
   a. Paint
   b. MS Office Word
   c. MS Office Excel
   d. MS Office Power Point

2. This tool can help us to add picture from our computer
   a. Pictures
   b. Online Pictures
   c. Shapes
   d. Text Box
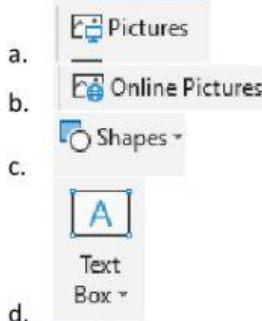
3. **open** to create this shape we need … tool.
   a. Pictures
   b. Online Pictures
   c. Shapes
   d. Text Box
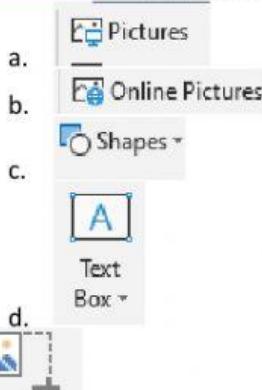
4. Crop in format picture this tool is used to …
   a. Erase picture
   b. Edit picture
   c. Crop unwanted area
   d. Slice the picture into some pieces

Brachiosaurus
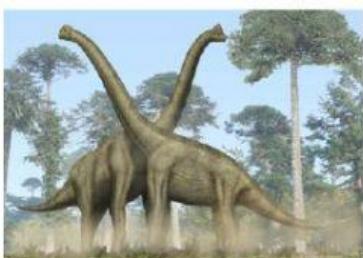
Scientists have estimated its weight at more than 28 tons (25 metric tons). Its neck and head stood up more than 40 feet (12 meters) in the air. The most complete skeletons found belong to animals not yet fully grown. So, *Brachiosaurus* probably grew even longer and taller than we know. Scientists once thought an animal this heavy could only support itself by living in water. The nostrils on top of its head seemed to support this theory. But the pressure of the water would have made it impossible for these animals to take in air.

5. Based on the text above, the picture position is …
   a. In line with text
   b. Square
   c. Tight
   d. Top and bottom

Brachiosaurus

Scientists have estimated its weight at more than 28 tons (25 metric tons). Its neck and head stood up more than 40 feet (12 meters) in the air. The most complete skeletons found belong to animals not yet fully grown. So, Brachiosaurus probably grew even longer and taller than we know. Scientists once thought an animal this heavy could only support itself by living in water. The nostrils on top of its head seemed to support this theory. But the pressure of the water would have made it impossible for these animals to take in air.
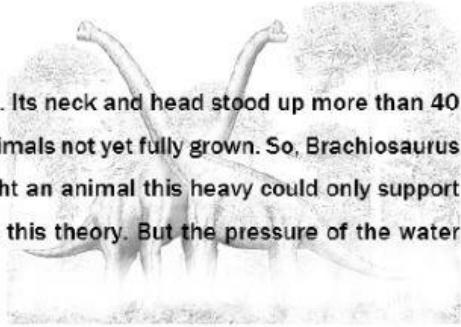
6.
Based on the text above, the picture position is …
   a. In line with text
   b. Square
   c. In front of the text
   d. Behind the text

Class	Students
4 Andromeda	12
4 Cygnus	12
4 Orion	20
4 Pegasus	22

7. Look at the table above. How many columns and rows are there?
   a. 4 columns 2 rows
   b. 5 columns 2 rows
   c. 2 columns 4 rows
   d. 2 columns 5 rows

8. Table is used to …
   a. Organize picture
   b. Organize data
   c. Sort picture
   d. Create a graphic data

9. This graphic data is created use …
   a. Shapes ~
   b. SmartArt
   c. 3D Models
   d. Chart

10. The menu tab above will appear if we click …
   a. Chart
   b. Table
   c. Picture
   d. Data