

From: John
Subject: Your Party

Hi,
I hope you're well. I enjoyed talking to you earlier and getting your news.

Me too!

I'm looking forward to coming to your party next weekend. I'll be travelling by train. How do I get to your house from the station?

You decide!

I can be at your house by 3.00. I know that's a few hours before the party starts but I thought I could help you get everything ready. Is that OK?

Explain the best way.

You said you were hoping people would all bring some food to share. What would you like me to bring?

Yes, some cake or biscuits ...

Write back soon!

Mark