Q ENGLISH - TIẾNG ANH CÔ QUỲNH
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UNIT 8 - VOCAB

Exercise 3. Mark the letter A, B, C or D to indicate the correct answer to each of the following questions.

11. He has all the right ____ for the job.

A. certificates B. degrees C. diplomas D. qualifications

12. Before we apply for any jobs, we need to prepare a good CV and a ____ very carefully.

A. resume B.job interview C. covering letter overing D. reference

13. Employers always want job ____ to be able to demonstrate their skills and qualities.

A. employees B. workers C. staff D. applicants

14. There are usually a lot of job seekers applying for one position. Only a few of them are ____ for an interview.

A. shortlisted B. listed C. screened D. tested

15. My application was not successful; there were more than 4,000 applicants and only 20 were selected. I realized that apprenticeship were very ____.

A. demanding B. crowding C. competitive D. difficult 104

16. When preparing a CV, university ____ can consider attaching a separate report about official work experience during the course.

A. graduates B. leavers C. candidates D. applicants

17. An apprentice is required to do several years' ____.

A. coaching B. education C. formation D. training

18. According to everyone in the ____, she's a very good boss.

A. apartment B. compartment C. department D. employment

19. She's looking for a better position with another ____.

A. association B. firm C. house D. society

20. It's wise to think about choosing a ____ before leaving school.

A. business B. career C. living D. profession

21. A doctor is a member of a respected ____.

A. occupation B. profession C. trade D. work

22. If you want a job, you have to ____ for one.

A. applicate B. apply C. ask D. request

23. You'll probably have to ____ an application form.

A. fill down B. fill in C. fill on D. fill through

24. And you'll need to give the names of two or three ____.

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A. hostages B. judges C. referees D. umpires

25. All the members of our ____ are expected to work hard.

A. personal B. personnel C. staff D. gang

26. Some of my work is interesting, but a lot of it is just ____.

A. habit B. practice C. tradition D. routine

27. If you are paid monthly, rather than weekly, you receive ____.

A. revenue B. a reward C. a salary D. wages

28. The purpose of running a business is to make a ____.

A. service B. profit C. money D. contribution

29. The ____ were delivered to the warehouse by lorry.

A. data B. goods C. material D. stuff

30. Many young people travel all over the world and do all kinds of jobs before they ____.

A. lie down B. settle down C. touch down D. put down

31. In Britain, people are usually unwilling to tell other people how much they ____.

A. earn B. obtain C. deserves D. gain

32. If you're a(n) ____ you have to do what your boss tells you.

A. director B. employee C. employer D. manager

33. You can earn more money by working ____.

A. extraordinary hours B. overhours C. overtime D. supplementary hours

34. It's difficult these days for a young person to find a well-paid ____ job.

A. eternal B. reliable C. permanent D. stable

35. She was ____ after three years with the company.

A. advanced B. raised C. elevated D. promoted

Exercise 4. Mark the letter A, B, C or D to indicate the word(s) CLOSEST in meaning to the underlined word(s) in each of the following questions.

36. My work is challenging, of course, because it involves both a sales function and a technique function.

A. fascinating B. rewarding C. stimulating D. demanding

37. She's doing well so she was promoted last year. Now she's in charge of a small team of four people.

A. controls B. supervises C. takes over D. rules

38. Somebody looks at the detailed specification for the installation and then another colleague researches the cost of the labor and materials.

A. co-worker B. employee C. staff D. supervisor

39. I've been working here for over ten years now and I'm on first-name terms with everyone, even the CEO.

A. getting on B. happy

C. having an informal/friendly relationship D. satisfied

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40. Jane used to be very excellent as a child and now she's the CEO of a big multi-national company. However, her brother is a blue-collar worker in a small local factory.

A. mental B. low-paid C. manual D. regular

41. Employers usually look for candidates who have qualifications and relevant experience.

A. excellent B. rich C. appropriate D. extensive

42. I registered with some online employment agencies, and they found a vacancy almost immediately.

A. work B. an available job C. career D. place

43. Jacob was made redundant last month due to his company's downsizing policy. He's on a short-term contract with a medium-sized company at the moment.

A. permanent B. temporary C. part-time D. full-time

44. When applying for a certain job, you'll be at an advantage if you have hands-on experience.

A. relevant B. prior C. practical D. considerable

45. When the factory closed, over a hundred people were made redundant.

A. fired B. sacked C. laid off D. appointed

Exercise 5. Mark the letter A, B, C or D to indicate the word(s) OPPOSITE in meaning to the underlined word(s) in each of the following questions.

46. Should you hire a full-time employee on a permanent contract?

A. long-term B. long-lasting C. temporary D. limited

47. If the candidates can perform well and impress the interviewers during the interview, they can be recruited.

A. taken on B. dismissed C. employed D. chosen

48. To become a librarian, you need to be really well-organized.

A. in order B. neat and tidy C. compassionate D. messy

49. What exactly are white collar workers? They are people who work in offices and administrative positions.

A. manual B. intellectual C. official D. desk-job

50. Most, not to say all of the employers want to look for candidates with punctuality, so make sure you make a positive impression on them by showing up on time for the interview.

A. good time management B. ability to meet deadlines C. being late D. being in time

LIVEWORKSHEETS